JACKSON THEOLOGICAL SEMINARY

Academic Catalog

2021-2022

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ACCREDITATION

TRACS has a clear, multi-stop process towards accreditation. The overall phases of process are Application, Candidacy and Accreditation. After Successful complying with the standards set forth in the TRACS institutional Eligibility Requirements (IER), their assessment of an institution's accomplishments affords advancement for accreditation. The process takes approximately two years for an institution that is currently in operation. Jackson Theological Seminary is currently in the Application phase having accomplished the foundational requirements for Operational Authority, Organizational Structure, Publications and Policies, Educational Programs, Financial Services, Facilities and Equipment, establishing a Library and Learning Services, a Faculty and Student Services.

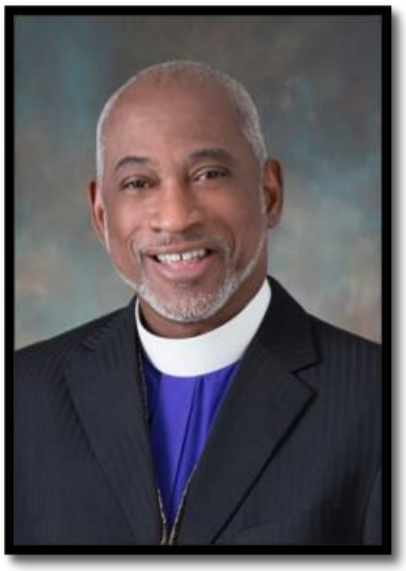
STANDARDS OF ACCREDITATION

Institutions that have submitted an application for membership with the Transnational Association of Christian Colleges and Schools (TRACS) are considered affiliates, but not members, of TRACS. An approved Applicant is an institution whose application has been approved by the Application Review Committee. In order for an Applicant institution to obtain Candidate status with TRACS, the institution is required to demonstrate compliance with the established institutional Eligibility Requirements (IERs). IERs are noted as specific Standards within each Accreditation Requirement and specified Federal Requirements. IERs are noted in bold print. Candidate institutions must demonstrate compliance with all of the Accreditation Requirements and with all applicable Federal Requirements within five years of being granted Candidate status. (See the TRACS definition of Institutional Eligibility Requirements.) Accredited institutions are required to maintain and demonstrate compliance with all the Accreditation Requirements and with all applicable Federal Requirements. Accredited institutions found to be in non-compliance with Accreditation Requirements or applicable Federal Requirements must bring such areas of deficiency into compliance within the timeframe prescribed by the TRACS Accreditation Commission. Specific information regarding the processes involved in the various stages of TRACS accreditation can be found in the TRACS publication, "Steps Toward Accreditation".

The Accreditation Requirements are divided into sixteen categories:

1. Faith Statement
2. Mission and Name
3. Institutional Objectives
4. Institutional Integrity
5. Operational Authority
6. Organizational Structure
7. Publications and Policies
8. Educational Programs
9. Faculty
10. Student Services
11. Finical Operations
12. Institutional Assessment
13. Strategic Planning
14. Library and Learning resources
15. Facilities and Equipment
16. Health and Security

MESSAGE FROM THE CHAIRMAN OF THE BOARD



Greetings on behalf of the Board of Trustees and welcome to the Jackson Theological Seminary Family!

This is an exciting time for the faculty, staff and especially the students of Jackson. We are entering a new era of educational and academic excellence that will prepare our students to render a higher quality of service to the church and the community. Jackson Theological Seminary is committed to values that promote the welfare and positive transformation of individuals, communities and societies. The faculty, administration and staff are committed to producing effective Christian leaders in pastoral and ministerial service. The Jackson faculty excels in teaching and scholarship, sharing with students their passion for the wisdom and understanding of the Word of God, and it's literal and practical application.

We value ethical conduct, the pursuit of truth and knowledge carried out in the spirit of intellectual freedom, diversity, and community engagement. Jackson is an educational institution that prepares students for service to the church and the community through transformative teaching and training.

Jackson Theological Seminary is on track to become a preeminent institution of higher learning that will serve the Arkansas region at a national level of quality. Offering a commitment to the needs, interests and goals of our students, we have developed an outstanding curriculum that nurtures and promotes exceptional Christian ministry leadership.

Matriculation at Jackson Theological Seminary also cultivates an atmosphere to challenge us to be all that God intends. A unique balance of ministry preparation, leadership training and spiritual enrichment awaits all who have fully committed to the call and charge of God on their lives.

Bishop Michael L. Mitchell Chairperson of the Board of Trustees

MESSAGE FROM THE PRESIDENT AND CHIEF EXECUTIVE OFFICER (CEO)

In every generation, inspired people have come forth to meet the challenges of their day. We now face an era that is calling for a new level of Spirit filled, scholarly leaders. The great Rev. Dr. Benjamin Mays once said that "if religion is to be respectable, challenging and increasingly helpful...we have no other choice than to concern ourselves more in the future with theological education among (our people) than we have in the past." That future calls to us today, and Jackson Theological Seminary is ready to answer. With your committed support, I believe we can help develop courageous change-agents for the pulpit and the public square, God being our helper. With a robust student body, thoughtful academic rigor, engaging theological scholarship, and an intentional strategy to build the beloved community, we will make a difference in the lives of people and institutions in local and global theatres. Let us challenge each other to be excellent. As our staff and faculty work together with you to train Kingdom minded leaders, there is no doubt that the Jackson experience will foster deep spiritual formation, integrity and a hunger to tell the old story of a Jesus and his love. Welcome to the next level of preparation in service to "God our Creator, Christ our Redeemer, the Holy Spirit our Comforter and humankind our family.

Rev. Cecil L. Williams, Jr.
President & CEO of Jackson Theological Seminary

MESSAGE FROM THE CHIEF ACADEMIC OFFICER AND DEAN OF STUDENT AFFAIRS (CAO)

Greetings,

Since the days of pupils studying in the halls of the glorious library of Alexandria, to the first university in the world in Timbuktu, people of African descent have been excelling in scaffolding the pinnacle for higher education and demonstrating what striving for excellence looks like in the world. It is within this backdrop that Jackson Theological Seminary (JTS) enters the fray, founded by members of the African Methodist Episcopal Church (A.M.E.C.) with the sole purpose of educating both head and heart for the kingdom of God, having an ambitious goal of producing leading scholars and practitioners of the faith.

J.T.S. is one of the few seminaries in the world that while holding to an orthodox view of scripture, where we steadfastly believe the Holy Writ to be the infallible and inerrant word of God. Moreover, we also believe that the Bible and the institution of the church has been misused to oppress people all over the world including descendants of the African diaspora. Our goal is to teach students what truly "thus says the Lord" and as Booker T. Washington once said "lift the veil of ignorance." The founders of the A.M.E.C. while standing firm on their fidelity to scripture went against the majority church's view that blacks and slaves should "stay in their place" and sought social, political, and economic uplift for blacks, the poor and disenfranchised everywhere. We seek to continue that legacy here at Jackson.

Furthermore, we intend to teach students that their ministry does not end at the benediction. In fact, that is where major ministry begins. Theologically and practically we draw heavily on both the Wesleyan and Richard Allen tradition of sound prophetic preaching plus strong spiritually minded community outreach. Our students will learn how to both preach relevant, Christological, biblically based sermons, and also how to tackle social and systemic sins that exists today in our communities, all the while assisting and being an advocate for the "least of these."

J.T.S offers small classroom sizes, new state of the art building, and highly-trained, accessible professors. Our instructors have experience pastoring churches, leading community outreach and nonprofit efforts. We are open to anyone regardless of denomination, race, socio-economic status, or physical ability. If you want to grow deeper in your knowledge of God, prepare yourself to lead a congregation, fine tune your skills as a pastor, or lay leader, Jackson

Theological Seminary is the place for you. I cannot wait to meet you! Let's strive for excellence in head and heart together!!

Rev. Dr. Robert R.A. Turner Chief Academic Officer and Dean of Student Affairs of Jackson Theological Seminary

BOARD OF TRUSTEES

NAME	POSITION	CONFERENCE
BISHOP MICHAEL MITCHELL	EX-OFFICIO CHAIRMAN	ARKANSAS
REVEREND CECIL WILLIAMS, JR.	EX-OFFICIO/ CEO MEMBER	EAST
REVEREND CHESTINE SIMS	MEMBER	ARKANSAS
REVEREND TRUMAN TOLEFREE	VICE-CHAIR	ARKANSAS
MRS. TINA GRISSOM	RECORDING SECRETARY	ARKANSAS
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REVEREND GREGORY C. NETTLES	CHAPLAIN	WEST
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REVEREND KENT BROUGHTON	TREASURER	WEST
REVEREND CLARENCE GUY	PARLIAMENTARIAN	WEST
MR. CHARLES MORE	MEMBER	WEST

ADMINSTRATION, FACULTY & STAFF

President & Chief Executive Officer Rev. Cecil Williams Jr. cwilliams@jtseminary.org	**Full Time Faculty (Master of Divinity)** Dr. Daniel Johnson djohnson@jtseminary.org
Chief Academic Officer & Dean of Student Affairs Dr. Robert R. A. Turner rturner@jtseminary.org	**Full Time Faculty (B.A. of Biblical Studies Program)** Rev. Charlene N. Boone cboone@jtseminary.org
Chief Financial Officer Mrs. Shelia Washington swashington@jtseminary.org	**Director of Admissions and Record Registrar** Rev. Charles Frost, Sr. cfrost@jtseminary.org
Financial Aid Coordinator **Mrs. Cindy Conley** cconley@jtseminary.org	

ACADEMIC CALENDAR - 2021 -2022	
2021-2022 FALL SEMESTER BEGINS	**AUGUST 16, 2021**
Fall Faculty/Staff Retreat (includes Professional Development)	August 3, 2021
Student Orientation-Seminary: Policies/ Procedures/ Library/Financial Aid etc.	August 10, 2021
First day of Fall classes	August 17, 2021
Late Registration begins	August 18, 2021
Oklahoma State Annual Conference	August 25-28, 2021
Last day to Register/Add//Drop classes	August 25, 2021
Class Attendance Census - Distribute to Instructors	August 25, 2021
Class Attendance Census - Due to Registrar	August 31, 2021
Last day to Withdraw ("W") from classes or school	September 3, 2021
Labor Day (Administrative office closed)	September 6, 2021
West Arkansas Annual Conference	September 8-11, 2021
Faculty Meeting Only 5:00-6:00 PM	September 13, 2021
Faculty & Staff Meeting 6:00-7:00 PM	September 13, 2021
East Arkansas Annual Conference	September 22-25, 2021
Faculty Senate Meeting 5:00-5:30 PM	October 4, 2021
Faculty Meeting Only 5:30-6:00 PM	October 4, 2021
Faculty & Staff Meeting 6:00-7:00 PM	October 4, 2021
Mid-Term Week	October 4-8, 2021
Course Mid-Term Grade Report (s) Distributed to Instructors	October 4, 2021
Arkansas Annual Conference	October 6-9, 2021
Professional Development	October 11-15, 2021
Course Mid-Term Grade Report (s) due to the Registrar	October 15, 2021
Strategic Planning Committee Meeting 5:00pm-6:00pm	October 18, 2021
12th District Fall Convocation	October 21-22, 2021
TRACS Annual Conference	October 27-29, 2021
Early Registration Begins - Spring 2022	November 1, 2021
Faculty Meeting Only 5:00-6:00 PM	November 1, 2021
Faculty & Staff Meeting 6:00-7:00 PM	November 1, 2021
Veterans Day (Administrative office closed)	November 11, 2021
Strategic Planning Committee Meeting 5:00pm-6:00pm	November 15, 2021
Thanksgiving (No classes)	November 25-26, 2021
Reading Week (Classes are still in session)	November 29-December 3, 2021
Fall Finals Week/ Fall Semester classes end	December 6-10, 2021
Course Finals Grade Report (s) Distributed to Instructors	December 6, 2021
Faculty Meeting Only 5:00-6:00 PM	December 6, 2021
Faculty & Staff Meeting 6:00-7:00 PM	December 6, 2021
Strategic Planning Committee Meeting 5:00pm-6:00pm	December 13, 2021
Course Finals Grade Report (s) Due to Registrar	December 17, 2021
Grades Finalized in Populi / Academic Letters Sent	December 22, 2021
Holiday Break	December 23–January 3, 2022

ACADEMIC CALENDAR 2021 -2022 - Continued	
2021-2022 SPRING SEMESTER BEGINS	**JANUARY 10, 2022**
Spring Faculty/Staff Retreat (Professional Development)	January 4, 2022
Faculty Senate Meeting 5:00-5:30 PM	January 10, 2022
Student Orientation-Seminary: Policies/ Procedures/ Library/Financial Aid etc.	January 11, 2022
Martin Luther King Day (School closed)	January 17, 2022
First day of Spring classes	January 18, 2022
Late Registration begins	January 19, 2022
Strategic Planning Committee Meeting 5:00pm-6:00pm	January 12, 2021
Last day to Register/Add/Drop classes	January 28, 2022
Class Attendance Census - Distribute to Instructors	January 28, 2022
Class Attendance Census Due to DAR	February 1, 2022
Last day to Withdraw ("W") from classes or school	February 4, 2022
Faculty Meeting Only 5:00-6:00 PM	February 7, 2022
Faculty & Staff Meeting 6:00-7:00 PM	February 7, 2022
Strategic Planning Committee Meeting 5:00pm-6:00pm	February21, 2021
Faculty Senate Meeting 5:00-5:30 PM	March 3, 2022
Faculty Meeting Only 5:30-6:00 PM	March 3, 2022
Faculty & Staff Meeting 6:00-7:00 PM	March 3, 2022
Mid-Term Week	March 8-12, 2022
Course Mid-Term Grade Report (s) Distributed to Instructors	March 8, 2022
Mid-Term Grades Due	March 17, 2022
Course Mid-Term Grade Report (s) due to Registrar	March 17, 2022
Spring Convocation 12th District	TBA
Professional Development	March 22-26, 2022
Early Registration Begins - Fall 2022	April 4, 2022
Faculty Meeting Only 5:00-6:00 PM	April 7, 2021
Faculty & Staff Meeting 6:00-7:00 PM	April 7, 2021
Palm Sunday	April 10, 2022
Holy Week (Administrative office closed)	April 11-15, 2022
Faculty Senate Meeting 5:00-5:30 PM	May 2, 2021
Faculty Meeting Only 5:30-6:00 PM	May 2, 2021
Faculty & Staff Meeting 6:00-7:00 PM	May 2, 2021
12th District Scholarship Breakfast	TBA
Reading Week (Classes are still in session)	May 2-6, 2022
Spring Finals Week/Semester classes end	May 9-13, 2022
Course Finals Grade Report (s) Distributed to Instructors	May 9, 2022
Shorter College Commencement Exercises	TBA
Course Finals Grade Report (s) Due to Registrar	May 20, 2022
Grades Finalized in Populi /Academic Letters Sent	May 27, 2022
Memorial Day	May 31, 2022
Faculty Meeting Only 5:00 - 6:00 PM	June 2, 2022
Faculty & Staff Meeting 6:00 – 7:00PM	June 2, 2022
ACADEMIC CALENDAR 2021-2022	PAGE 2 of 2

ACADEMIC CALENDAR - 2022 -2023

2022 FALL SEMESTER BEGINS	**AUGUST 16, 2022**
Fall Faculty Retreat (Professional Development)	August 4, 2022
Student Orientation-Seminary: Policies/ Procedures/ Library/Financial Aid etc.	August 11, 2022
First day of Fall classes	August 17, 2022
Late Registration begins	August 18, 2022
Last day to Register/Add//Drop classes	August 25, 2022
Class Attendance Census – Distributed to Instructors	August 25 2022
Class Attendance Census - Due to Registrar	August 30, 2022
Faculty Meeting Only 5:00 - 6:00 PM	September 12, 2022
Faculty & Staff Meeting 6:00 -7:00PM	September 12, 2022
Last day to Withdraw ("W") from classes or school	September 2, 2022
Labor Day (Administrative office closed)	September 5, 2022
Oklahoma Annual Conference	TBA
East Arkansas Annual Conference	TBA
West Arkansas Annual Conference	TBA
Arkansas Annual Conference	TBA
12th District Fall Planning Convocation	TBA
Faculty Senate Meeting 5:00-5:30 PM	October 3, 2022
Faculty Meeting Only 5:30-6:00 PM	October 3, 2022
Faculty & Staff Meeting 6:00-7:00 PM	October 3, 2022
Mid-Term Week	October 4-8, 2022
Course Mid-Term Grade Report (s) Distributed to Instructors	October 4, 2022
Course Mid-Term Grade Report (s) due to Registrar	October 15, 2022
Faculty Staff (Professional Development	October 11-15, 2022
TRACS Annual Conference	TBA
Early Registration Begins - Spring 2023	October 31, 2022
Faculty & Staff Meeting 6:00-7:00 PM	November 7, 2022
Faculty Senate Meeting 5:00-5:30 PM	November 7, 2022
Veterans Day (Administrative office closed)	November 11, 2022
Thanksgiving Day (No classes)	November 25-26, 2022
Reading Week (Classes are still in session)	Nov. 28-December 3, 2022
Faculty & Staff Meeting 6:00-7:00 PM	December 5, 2022
Faculty Senate Meeting 5:00-5:30 PM	December 5, 2022
Fall Finals Week/ Fall Semester classes end	December 6-10, 2022
Course Finals Grade Report (s) Distributed to Instructors	December 6, 2022
Course Finals Grade Report (s) Due to Registrar	December 16, 2022
Grades Finalized in Populi / Academic Letters Sent	December 22, 2022
Holiday Break	December 23-January 2, 2023

ACADEMIC CALENDAR 2022 -2023 - Continued

2023 SPRING SEMESTER BEGINS	**JANUARY 9, 2023**
Spring Faculty Staff Meeting (Professional Development)	January 3, 2023
New Student Orientation-Seminary: Policies/ Procedures/ Library/Financial Aid etc.	January 10, 2023
First day of Spring classes	January 16, 2023
Late Registration begins	January 17, 2023
Martin Luther King Day (School closed)	January 17, 2023
Last day to Register/Add/Drop classes	January 24, 2023
Class Attendance Census – Out to Instructors	January 24,2023
Class Attendance Census Due to Registrar	January 27, 2023
Last day to Withdraw ("W") from classes or school	February 2, 2023
Faculty Meeting Only 5:000-6:00 PM	February 6, 2023
Faculty & Staff Meeting 6:00-7:00 PM	February 6, 2023
Faculty Senate Meeting 5:00-5:30 PM	March 1, 2023
Faculty Meeting Only 5:30-6:00 PM	March 1, 2023
Faculty & Staff Meeting 6:00-7:00 PM	March 1, 2023
Mid-Term Week	March 7-11, 2023
Course Mid-Term Grade Report (s) Distributed to Instructors	March 7, 2023
Course Mid-Term Grade Report (s) due to Registrar	March 18, 2023
Professional Development (Spring Retreat)	March 20-24, 2023
Early Registration Begins – Fall 2023	April 3, 2023
Faculty Meeting Only 5:00-6:00 PM	April 6, 2023
Faculty & Staff Meeting 6:00-7:00 PM	April 6, 2023
Palm Sunday	April 13, 2023
Holy Week – (Administrative office closed)	April 10-14, 2023
Faculty Senate Meeting 5:00-5:30 PM	May 1, 2023
Faculty Meeting Only 5:30-6:00 PM	May 1, 2023
Faculty & Staff Meeting 6:00-7:00 PM	May 1, 2023
Reading Week (Classes are still in session)	May 1-5, 2023
Spring Finals Week/Semester classes end	May 8- 13, 2023
Course Finals Grade Report (s) Distributed to Instructors	May 8, 2023
Course Finals Grade Report (s) Due to Registrar	May 19, 2023
Shorter College Commencement Exercises	TBA
Grades Finalized in Populi / Academic Letters Sent	May 26, 2023
Early Registration Begins – Fall 2023	June 1, 2023

INSTITUTIONAL INTEGRITY

Board of Trustees, President, administrators, staff, and faculty of Jackson Theological seminary will operate with integrity, representing itself accurately and honestly to students, and the public. Furthermore, the institution will maintain honest and open communication with all accreditations, federal and states agencies and will abide by the policies and procedures set forth by each entity

HISTORICAL SKETCH

Theological Seminary (JTS) had its beginning with Shorter College in 1886 and shared many of Shorter's physical facilities and programs. The Seminary is named for the late Dr. Thomas Henry Jackson who served as President 1895-1900 and Dean of the Theological Department 1904 – 1912. Dr. Jackson is a graduate of Wilberforce University. He entered Wilberforce at the age of 14, graduating with the first class, in 1870. In 1865, he was converted and entered the active ministry of the African Methodist Episcopal Church, thus serving 56 years.

Jackson Theological Seminary is owned and operated by the African Methodist Episcopal Church. The Seminary is a valid Servant of the Church. Since the first graduate, Reverend John March Murchison in 1903, the Seminary has been an effective guide to those aspiring to be useful and great. Jackson Theological Seminary (JTS) played a major role in providing theological and religious education to clergy and lay students in the 12th Episcopal District. In order to more adequate serve its basic purpose of educating and training Christian Ministers and Lay Leaders; several Extension Centers were authorized in Arkansas and Oklahoma. At least 30 hours earned in the Extension Centers could be applied toward the 90-hour course providing other academic requirements were met.

JTS offered Bachelor and Master degrees for students who completed their Associate of Arts degree from Shorter College. While the school was not accredited by an accrediting body recognized by the U.S. Department of Education, the administration and faculty modeled the seminary after those that were accredited in the African Methodist Episcopal Church. The leadership of JTS was recognized alternately as either the President or Dean of the seminary.

Some of the individuals who served as Deans during the period of 1960 to 2011 were:

- The Reverend J.M. Watkins
- The Reverend Rufus King Young, Sr.
- The Reverend Nathaniel Irving
- The Reverend Dr. Colin Lambert
- The Reverend James R. Hooper
- The Reverend Clarence H. Guy
- The Reverend Clarence V. Boyd, Sr.

Jackson Theological Seminary held classes and taught courses in theology, Christian education, pastoral leadership and preaching continuously from 1960 to 2010. In the spring of 2009, JTS entered into an off-campus distance learning partnership with Florida Center for Theological Studies. The Florida Center for Theological Studies was an accredited seminary and using tele-conferencing technology Jackson was able to offer students the opportunity to take graduate level courses from an accredited school. The partnership lasted four semesters and ended when Florida Center for Theological Studies merged with another school that discontinued the distance learning program. Jackson discontinued holding classes after the 2011 school year because of a need to focus more attention on Shorter College.

Any objective evaluation of its status should include the primary concern of the original intent and historical mission. The African Methodist Episcopal Church decided to establish, maintain and develop an institution for the Theological Education of both Ministers and Laymen. The African Methodist Episcopal Church takes pride in the fact that it produces most of her leaders. JTS is a positive expression of the vision and determination to sustain this heritage in a relevant and responsible manner.

Seeing the need to provide a theological education to Clergy and Lay person, the 12th Episcopal District of the African
Methodist Episcopal Church, decided to reopen Jackson Theological Seminary and pursue Accreditation Status through TRACS, offering a Bachelor of Arts Degree in Biblical Studies and a Master of Divinity Degree. Under the leadership of the Chair of the Board of Trustees, Bishop Michael Leon Mitchell, and the President Cecil L. Williams, Jr. in June 2018 Jackson Theological Seminary opened its doors to a brand-new facility for the continued purpose of educating and preparing clergy and lay for ministry from a theological perspective. Jackson Theological Seminary is in the process of submitting its application for Accreditation.

BIBLICAL FOUNDATION

Jackson Theological Seminary as a part of the African Methodist Episcopal Church, believes and affirm that the Bible is the Word of God and that the" Holy Scriptures" contains all things necessary to salvation. The Bible is primary, authoritative, and informative in all matters of faith and practice. There is nothing like the written Word of God for showing the way to salvation through faith in Christ Jesus. Every part of Scripture is God breathed, showing us truth, exposing our rebellion, correcting our mistakes, and training us to live the way God intended. In the name of the Holy Scriptures, we do understand those canonical books of the Old and New Testament, of whose authority was never any doubt in the Church. We do believe and affirm the Apostle's Creed.

PHILOSOPHY OF EDUCATION

The seminary students and faculty seek to experience and examine theological training and thought formation centered on the exquisite grace of God, the example of Jesus Christ, and the excellent power of the Holy Spirit. Our philosophy of education emphasizes teaching and learning as an expression of social justice and liberation theology, tempered with service to community, and faith inspired by biblical, scriptural authority and historical Christian beliefs.

STATEMENT OF ETHICAL VALUES

The ethical values and standards of Jackson Theological Seminary seek to exemplify the liberating ministry, the services of sacrifice, and the standards of justice and love of Jesus Christ in ministerial and pastoral Christian service. The seminary is committed to representing the moral, ethical traditions and standards espoused by the Holy Bible (Old and New Testaments) and the African Methodist Episcopal Church. Enrollment in Jackson Theological Seminary constitutes a recognition and reverence for these ethical values and standards by all students.

CORE VALUES

Biblical/Scriptural Authority: The extent to which the commandments and doctrines within the Old and New Testament scriptures are authoritative for human belief, conduct and destiny.

Historical Faith: Historical belief, trust, and loyalty of Christian Faith as described in the Old and New Testaments and through the Trinity - God the Father, Jesus Christ and the Holy Spirit.

Academic Rigor: Teach conceptual understanding, procedural skill, fluency, and application.

Social Justice: Teach concepts of fair and just relations between the individual and society. This is measured by the explicit and tacit terms for the distribution of wealth, opportunities for personal activity, and *social* privileges. Micah 6:8 what does the LORD require of you but to do justice, and to love kindness, and to walk humbly with your God?

Liberation: The process to fight the ills of sin and exploitation through the relationship between *Christian theology* and political activism, economic justice, poverty, and human rights.

Service Orientation: The call to serve community, however, especially the least, the week, poor and the needy. Mark 10:43 but whoever wishes to become great among you must be your servant, [44] and whoever wishes to be first among you must be slave of all. [45] For the Son of Man came not to be served but to serve, and to give his life a ransom for many.

VISION

A Global Academy, providing biblical foundations for Christian ministries that serve, transforms and liberates communities.

MISSION

Jackson Theological Seminary is an educational community preparing people for service to the local church and the broader community through transformative teaching and training. The faculty, administration and staff are committed to preparing students for effective Christian leadership in pastoral and ministerial service.

INSTITUTIONAL GOALS AND OBJECTIVES

1. The seminary shall prepare students for careers and service in Christian Ministry for local church and global Christian ministry.

2. The seminary shall promote and prepare academic and theological excellence and scholarship through teaching and training of students for the Bachelor of Arts in Biblical Studies and the Master of Divinity degree programs.

3. The seminary shall educate, encourage, and engage students from varied spiritual, ethnic, cultural, male/female and students with physical handicaps to encourage diversity and inclusiveness at the seminary.

4. The seminary staff, faculty and Board of Trustees shall encourage solicitation of grants, aid, federal funding, research procedures and practices to establish and enhance funding and scholarship for deserving students.

5. The seminary shall promote and encourage professional development of its faculty and staff to insure relevant, realistic and reliable instruction and training for all students.

6. The seminary shall sponsor a wholistic, inclusive and involved teaching, training, and learning environment, where all are encouraged to participate, grow and develop in Christian faith and service.

INSTITUTIONAL POLICIES

CONFIDENTIALITY OF RECORDS

Jackson Theological Seminary has adopted procedures in compliance with the Family Educational Right and Privacy Act of 1974. To preserve strict confidentiality of records, the college does not permit access to or release of educational records or personal information, without the written consent of the student.

Jackson Theological Seminary also reaffirms the principle that its students, faculty, and staff have a right to be free from sexual discrimination in the form of sexual harassment by any member of the college community. Sexual harassment of students and employees at the college is unacceptable conduct, and it is also unlawful.

DISABILITY SERVICES

Jackson aspires to be an inclusive community. Striving for inclusion of all people is based upon Jackson's educational ideals. Our vision of good education involves community members learning about other members within an everyday context that mirrors the pluralistic world around us. This ideal applies equally to students of the Seminary who may have disabilities requiring reasonable accommodations. To this end, Jackson Seminary is committed to providing reasonable accommodations to qualified students with disabilities, in accordance with the Americans with Disabilities Act. The Academic Services Office offers a variety of services to Jackson students who have documented physical, mental, or learning disabilities:

- assistance with registration
- academic advising/counseling
- physical accommodations
- assistance with note taking
- extended time
- large print
- testing accommodations
- oral tests
- distraction-free environment

It is important for students with documented disabilities to identify themselves to the Academic Services Office and their respective professors prior to the beginning of the semester. This will allow arrangements to be made to assure student success and to meet individual needs. Examples of physical disabilities include mobility limitations, sight, hearing, etc. Professors will work individually with students who have learning disabilities.

EQUAL EMPLOYMENT AND EDUCATIONAL OPPORTUNITY

Jackson Theological Seminary complies with applicable federal and state legislation and regulations regarding nondiscriminatory admission and employment policies and practices by providing equal opportunity to all individuals without discrimination on the basis of extrinsic factors such as ethnic or national origin, sex, sexual orientation, age, color, religion, political affiliation, disability, or status as a war veteran. It is, therefore, the institution’s policy to accord fair and equitable treatment of every person, at all times. Jackson Theological Seminary will continue to maintain its policy of providing access to general education and Paraprofessional programs to all persons regardless of race, national origin, sex color, creed, and political persuasions. The Seminary, however, recognizes its institutional responsibility to serve its community by making institutional resources available to assist in the cultural, economic, and spiritual development of the community.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY (FERPA)

Notice is hereby given that Jackson Theological Seminary has adopted institutional procedures in compliance with the Family Educational Right and Privacy Act of 1974, assuring the right of a student to view his or her educational records upon request.

HARASSMENT & BULLYING POLICY

We prohibit harassment/bullying of one student by another student, professor, employee or third party for any reason
["protected class"] including, but not limited to: veteran status, uniform service member status or any other protected class under federal, state, or local law. Harassment of third parties by Jackson staff or students is also prohibited. Harassment/bullying thru all social media are also considered a part of this policy.

In Arkansas/Oklahoma, the following are protected classes: race, color, religion, sex, pregnancy, national origin, disability, age (40 or over), ancestry, political affiliation or sexual orientation.

The purpose of this policy is not to regulate the morality of the Seminary. It is to ensure that in any environment, no student, professor or employee is harassed for any reason or in any manner. The conduct prohibited by this policy includes conduct in any form, including but not limited to e-mail, voicemail, chat rooms, Internet use or history, text messages, pictures, images, writings, words or gestures. While it is not easy to define precisely what harassment is, it includes: slurs, epithets, threats, derogatory comments or visual depictions, unwelcome jokes, and teasing.

Any student that feels he/she is a victim of such harassment should immediately report the matter to the following member of management who has been designated to receive such complaints: Rev. Dr. Robert R.A. Turner (501) 492.8395 ext. 608) rturner@jtseminary.org

The Seminary will investigate all such reports as confidentially as possible. Adverse action will not be taken against a student because he/she, in good faith, reports or participates in the investigation of a violation of this policy. Violations of this policy are not permitted and may result in disciplinary action, up to and including dismissal from the Seminary.

SEXUAL HARASSMENT

Jackson Theological seminary has a policy that prohibits sexual harassment or discrimination against any staff, faculty, and student of the college on the basis of sex. Actions related to sexual harassment or discrimination based on sex is also prohibited by law, Section 703, Title VII of the Civil Right Act of 1963 and Title IX of the Educational Amendment Act of 1972.

Any member of the Jackson community who violates any of these Acts faces disciplinary action and potential legal consequences.

Sexual harassment is defined as an unwelcome sexual advance, request for sexual favors, and other verbal or physical conduct. The following non-exhaustive list contains forms of sexual harassment:

1. Submission to such conduct is, explicitly or implicitly, made a term or condition of an individual's employment or classroom evaluation.

2. Submission to or rejection of such conduct by an individual is used as the basis for employment or academic decisions affecting the status of the individual.

Such conduct has the purpose or effect of unreasonably interfering with an individual's work or classroom performance, or creating an intimidating, hostile, or offensive working or academic environment.

Jackson Theological Seminary shall take necessary steps to maintain a college environment that is free of sexual harassment and discrimination on the basis of sex through programs and workshops developed to prevent such acts. Members of the college are encouraged to report any violation of this policy against an individual on or outside the college campus to the appropriate college authority. Appropriate administrative departmental action(s) will be taken through either informal or formal procedures.

SMOKING, DRUGS, ALCOHOL & TOBACCO USE

The following expectations of employees and students are intended to protect the health, safety and wellbeing of all individuals associated with the Seminary:

1. The unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance or alcohol is prohibited on campus or at Seminary activities off-campus.
2. The use of a controlled substance shall be permitted if use of the particular drug is permitted by law and has been authorized as a use for medicinal purposes.
3. The Seminary prohibits the use of alcohol at all Seminary-sponsored student events, and on campus grounds, defined as Seminary-owned property and facilities, and including Seminary- owned student housing. The Seminary does not seek to regulate the personal use of alcohol or legal drugs off campus by faculty, students, and staff of legal drinking age.

Violations of the alcohol/drug policy may result in judicial action by the Seminary and/or criminal prosecution. In order to maintain a safe, clean, healthy and comfortable working environment for nonsmoking Faculty/Staff member and to ensure their right to clean air and to comply with applicable Arkansas OSHA laws and city ordinances, the North Little Rock City Council enacted Ordinance 6288 dated 1/23/89. Smoking in the Seminary is prohibited.

STUDENTS' RESPONSIBILITIES

Students are responsible for reading the information in the College catalog. They should understand the policies, rules, and regulations and know the organization of the institution.

WEAPONS POLICY

It is the Policy of Jackson Theological Seminary that no weapons of any kind be allowed on the grounds or in the buildings of Jackson Theological Seminary premises except in the possession of law enforcement authorities/security officers specifically hired by Jackson Theological Seminary or Shorter College or individuals exempted by the CEO. This policy covers all weapons whether concealed or unconcealed, and whether on the person of the possessor, in a container or in any compartment of a vehicle.
This policy applies to persons who would otherwise be licensed to carry a concealed weapon under Arkansas law pursuant to Arkansas Act 226 of 2013. Jackson Theological Seminary administrative officials shall maintain appropriate signage and other notice on the campus in the buildings and on the grounds, pursuant to Arkansas Act 226 of 2013, and Arkansas Code 5-73-30(19) to give public notice that Jackson Theological Seminary has specifically elected to prohibit all firearms on its campus including persons who are licensed to carry concealed weapons. Per Arkansas Parking Lot Laws, all weapons in privately owned vehicles must always be kept in your locked personal vehicles and are stored in an appropriate locked device. This Policy was adopted by the Jackson Theological Seminary Board of Trustees June 2018. Any faculty, staff or student found in violation of this policy will be subject to disciplinary action, including dismissal.

ABOUT THE CAMPUS

Jackson Theological Seminary is located on the first floor of the 12th Episcopal District Headquarters Building, 520 North Locust Street, North Little Rock, Arkansas.

Jackson Theological Seminary is adjacent to Shorter College's campus. It is collocated in the 12th Episcopal District Headquarters building. The classrooms are located on both ends of the building. It is bounded by Interstate 30 on the west side, Vine Street on the east side, Broadway Street and the Alltel Arena on the south side, and Eighth Street on the north side. Jackson Theological Seminary is a private, faith-based, Seminary that includes a program for the Master of Divinity Program and the Bachelor of Art in Biblical Studies completion program. Sherman-Tyree Hall - the main building for administrative and instructional functions - is a two-story structure. The first floor contains administrative offices, the computer lab and classrooms. The second floor consists of classrooms, the adult education center, and the science laboratory. Each room has an adjacent office. Jackson Theological Seminary currently utilized Shorter
College's AW Young Library for learning and library resources. The library is equipped with a spacious, well-lit reading room, which contains carrels and study tables, two sizeable conference rooms, and two classrooms.

CAMPUS COMMUNICATIONS

EMAIL AND STUDENT INFORMATION SYSTEM

The communication system at Jackson Theological Seminary is two-fold: school generated emails and Populi, which is the internal online Student Information System (SIS). Populi will be expanded to incorporate internal emails, sharing of documents (homework, forms, information, etc.) as soon as possible.

CATALOG REQUIREMENTS

The Jackson Theological Seminary Catalog 2018-2019 provides information about the academic program of Jackson Theological Seminary. It also contains information concerning admissions, academic regulations and requirements, services available to students, academic offerings, and a list of administrative officers, faculty, and staff of the college. Although courses listed in a curriculum are required, the suggested curricular plan for an academic program does not in any way indicate the length of time required for a student to finish degree requirements. While every effort has been made to ensure completeness and accuracy, changes may occur at any time in requirements, deadlines, fees, curricula, courses and course descriptions. For various reasons, such as insufficient enrollment or limited resources, courses may at times not be offered in the announcement semester. Consequently, students should work with the appropriate advisor in determining a schedule for any given academic session. It should be understood, therefore, that the information in this catalog is not in the nature of contractual obligation.

CATALOG RESTRICTIONS

Students generally follow the academic program current at the time of their admission into Jackson Theological Seminary and may not follow those of earlier catalogs. Exceptions may apply where requirements are imposed by state agencies.

ADMISSIONS POLICIES

Jackson Theological Seminary is committed to providing each student with the maximum opportunity to develop and learn. As such, we accept new students each semester for the Bachelor Completion program and the Master of Divinity program.

DIVERSITY STATEMENT

Applicants of all religious, ethnic, gender, race and cultural backgrounds are welcome at Jackson Theological Seminary. Applicants are expected to maintain a level of academic competence that makes their seminary experience profitable.

MINIMUM REQUIREMENTS TO STUDY

Students are required to have basic competence in computer skills, including familiarity with the Internet, email and word processing. In addition, students must be self-directed and able to organize their own structure for study and completion of assignments.

ADMISSIONS PROCEDURES (BACHELOR OF ARTS IN BIBLICAL STUDIES)

Jackson Theological Seminary is committed to providing each student with the maximum opportunity to develop and learn. As such, we accept new students each semester.

To be admitted to the Bachelor of Arts in Biblical Studies (degree completion program), prospective student must have the following:

1. At least 60 hours of general education requirements completed from an accredited institution (must submit an official transcript of all work undertaken) Students from foreign institutions of collegiate standing may be admitted if they present satisfactory evidence of having completed studies equivalent to comparable institutions in the United States. A graduate of an unaccredited U.S. school may be admitted only as a Special Student.
2. A completed application ($50.00 application fee)
3. Two letters of recommendation – one professional and one from the applicant's pastor or denominational official.

The applicant is responsible for having the above documents sent. Final action upon the application for admission will not be made until all these documents have been submitted. Applicants will be notified of their acceptance by the Admissions Office typically within two weeks of completing the application process.

ADMISSIONS PROCEDURES (MASTER OF DIVINITY)

Jackson Theological Seminary is committed to providing each student with the maximum opportunity to develop and learn. As such, we accept new students each semester.

1. Students wishing to be admitted to the Master of Divinity program should hold the bachelor's degree based upon the completion of work at an accredited institution. Students from foreign institutions of collegiate standing may be admitted if they present satisfactory evidence of having completed studies equivalent to comparable institutions in the United States. A graduate of an unaccredited U.S. school may be admitted only as a Special Student. Student must submit an official transcript of completed collegiate work.
2. A completed application for admission ($50.00 application fee)
3. Two letters of recommendation – one professional and one from the applicant's pastor or denominational official
4. A 750 -1,000-word writing sample on the subject, "What is the value of a theological education to me?" Included in the essay should be the motives for entering Christian ministry and those persons, influences and religious experiences that led to choosing a church-related vocation.

The applicant is responsible for having the above documents sent to the seminary. Final action upon the application for admission will not be made until all these documents have been submitted.

Applicants will be notified of their acceptance by the Admissions Office typically within two weeks of completing the application process.

READMISSION PROCEDURES

Students who have not been enrolled for over 12 months need to complete a readmission application, including providing requested documents and payment of a readmission fee.

In order to be eligible for the readmission process, a student must resume the program of study within three years of the last term in which work was done. After this three-year period, a new admissions application is required, including a new application form, updated letters of recommendation, and a letter describing plans and a schedule for completing the program of study. If the withdrawal was for health reasons, the student must obtain clearance from a physician before registering and resuming the program of study. In readmission of students to Jackson, only course work done within five years that has earned a letter grade of C or better or a P grade will be considered for degree credit.

Students with unpaid balances or incomplete course work will not be considered for readmission until these issues are resolved. Readmission after withdrawal for medical reasons requires medical clearance by a physician.

TRANSFER CREDIT POLICY

BACHELOR OF ARTS IN BIBLICAL STUDIES

The transfer student must meet the admission requirements of Jackson Theological Seminary. A student transferring is admitted to advanced standing in accordance with work completed, provided the college/seminary from which he/she comes is accredited by acceptable accrediting associations. The extent of credit allowed for prior work is determined in each case by the faculty person. Transfer students, like all others, are required to complete a minimum of 45 credit hours in residency (program course work).

Transfer credits will not substitute for the completion of the residency requirements. You may only be granted credit for courses with a grade of "C" or better. An official transcript needs to be submitted from each college or seminary school where credits were earned. Sixty hours (general education courses) and 15 credit hours (Program course work) are the maximum number of transfer credits that are accepted.

MASTER OF DIVINITY

The transfer student must meet the admission requirements of Jackson Theological Seminary. A student transferring is admitted to advanced standing in accordance with work completed, provided the college/seminary from which he/she comes is accredited by acceptable accrediting associations. The extent of credit allowed for prior work is determined in each case by the faculty person. Transfer students, like all others, are required to complete a minimum of 63 credit hours in residency.

Transfer credits will not substitute for the completion of the residency requirements. You may only be granted credit for courses with a grade of "C" or better. An official transcript needs to be submitted from

each college or seminary school where credits were earned. Twenty-one hours (21) credit hours are the maximum number of transfer credits that are accepted.

A transfer student must take the following required courses at Jackson Theological Seminary, though a written appeal can be made for special consideration for courses taken at similar colleges and or theological institutions. These foundational courses define the distinctive character of the Seminary's contextual approach to theological education anchored in the African American tradition and experience: TS 405 Introduction to Liberation Theologies (3 credit hours), BS 570 Cultural Hermeneutics (3 credit hours), and CM 603 Ministerial Sexual Ethics (3 credit hours).

ACADEMIC PROGRAMS

BACHELOR OF ARTS DEGREE COMPLETION PROGRAM

In order to receive an effective education from Jackson Theological Seminary requires you to arrive prepared and ready to think out loud and share ideological information to aid in your growth. Class meetings involve discussions in a variety of formats, some experimental and perhaps unfamiliar. These wide-ranging structures support diverse forms of analysis and thinking, they also accommodate varied personalities and learning styles. In all settings, respond considerately and respectfully with your peers. When you disagree with or do not understand something please ask questions. Your peers' questions are as important as yours, so listen carefully.

There are six critical requirements for graduation from the Bachelor of Arts Degree. The student must:

1. Receive a cumulative Grade Point Average of at least 2.5 in 60 credit hours of course work (These hours must include the Required Courses outlined in the Curriculum Requirements.).
2. Fulfill all financial responsibilities.
3. Have an assessment of eligibility and recommendation by the Academic Advisor and the Dean.
4. Complete a minimum of 45 residential credit hours through Jackson Theological Seminary.
5. Complete the required number of credit hours in each area.
6. Complete the Graduation Intent and Clearance Form.

Program Goals

Religious Heritage (RH):
The program shall provide structured opportunity to develop a comprehensive and discriminating understanding of the religious heritage of Christianity in general with particular focus on the African American religious experience.

Cultural Context (CC):
The program shall provide opportunity to develop an understanding of the cultural realities and structures within which the Christian church and the A.M.E. denomination lives and carries out its mission.

Personal and Spiritual Formation (P&SF):
The program shall provide opportunities through which the student may grow in personal faith, emotional maturity, moral integrity, and public witness. Ministerial preparation includes concern with the development of capacities intellectual and affective, individual and corporate, ecclesial and public-that are requisite to a life of pastoral leadership.

Ministerial and Public Leadership (M&PL):
The program shall provide theological reflection on and education for the practice of ministry. These activities should cultivate the capacity for leadership in both ecclesial and public contexts with emphasis on ministry within African American communities.

PROGRAM LEARNING OUTCOMES

Upon completion of the course, students will be able to:

1. Identify main themes, concepts, key figures, and topics of critical biblical narratives.
2. Utilize various exegetical methods in studying the Bible including critical analysis, evaluation of biblical genres, and prophetic interpretation for hermeneutical basics.
3. Identify the movements of God through the Israelite people as expressed throughout the biblical narratives.
4. Integrate and apply appropriate information from the biblical text to the current life context and propose relevant solutions to contemporary societal problems and comprehensive sound principles for Christian education.

PROGRAM PLAN OF STUDY: (FOR A TOTAL OF 120 CREDIT HOURS) 60 TOTAL CREDIT HOURS

1ST SEMESTER: 12 TOTAL CREDIT HOURS

Biblical Interpretation (3)

Survey of Old Testament 1 (3)

Survey of New Testament 1 (3)

Christian Doctrine 1 (3)

2ND SEMESTER: 12 TOTAL CREDIT HOURS

Survey of Old Testament II (3)

Survey of New Testament II (3)

Christian Doctrine II (3)

Introduction to Theology (3)

SUMMER SEMESTER: TOTAL CREDIT (6)

Summer Session I (3)

Elective Course offered (3)

Summer Session II (3)

Elective Course offered (3

3RD SEMESTER: 12 TOTAL CREDIT HOURS

Survey of Old Testament III (3)

Survey of New Testament III (3)

Christian Doctrine III (3)

History of Christianity (3)

4TH SEMESTER: 12 TOTAL CREDIT HOURS

Christian Ethics (3)

Introduction to World Religions (3)

Philosophy of Religion (3)

Capstone Course: Statement of Faith (3)

Summer Semester: (Total credit hours 6) Summer Session I

Elective Course offered (3)

SUMMER SESSION II

Elective Course offered (3

COURSE DESCRIPTIONS:

BW-2305 Biblical Interpretation - The history of Biblical interpretation with emphasis on the Hebrew Scriptures from rabbinical exegesis and Philo's allegorical methodology. An extensive study of the hermeneutical approaches to understanding and interpreting the Old Testament for contemporary uses. **Three term hours**

Texts: Biblical Interpretation: A Roadmap by Sharon H. Ringe (Author), Frederick C. Tiffany, Abingdon Press (April 1, 1996), Misreading Scripture with Western Eyes: Removing Cultural Blinders to Better Understand the Bible by E. Randolph Richards (Author), Brandon J. O'Brien, IVP Books; 1 edition (December 4, 2012)

BW-2341 Survey of the Old Testament I – The primary purpose of this course is to acquaint students with the content of the major writings of the First Testament and to develop their competence in the critical analysis and interpretation of the texts. **Three term hours**.

Texts: *The Old Testament: A Historical and Literary Introduction to the Hebrew Scriptures* 4th Edition by Michael D. Coogan (Author), Cynthia R. Chapman (Author), Oxford University Press; 4 edition (July 3, 2017)

BW-2342 Survey of the Old Testament II – The primary purpose of this course is to acquaint students with the content of the writings regarding the Torah and the History texts to develop their competence in the critical analysis and interpretation of the texts. **Three term hours**.

Texts: *The Old Testament: A Historical and Literary Introduction to the Hebrew Scriptures* 4th Edition by Michael D. Coogan (Author), Cynthia R. Chapman (Author), Oxford University Press; 4 edition (July 3, 2017)

BW-2343 Survey of the Old Testament III – Utilizing the book of Job as a benchmark, students will explore the ethical question found prevalently in the Old Testament: "why do bad things happen to good people?" Students will relate the Job narrative to Israel's trajectory as a religious community of God-believers and make distinctions of faith and fellowship as it relates to ethical conduct in human struggle. **Three term hours**.

Texts: *On Job (God-Talk and the Suffering of the Innocent)* by Gustavo Gutierrez (Author), Matthew O'Connell (Translator), Orbis Books (July 1, 1987)

BW-2351 Survey of the New Testament I – The primary purpose of this course is to acquaint students with the content of the major Second Testament writings and to develop their competence in the critical analysis and interpretation of the texts. **Three term hours**.

Texts: *The New Testament: A Historical Introduction to the Early Christian Writings* 6th Edition by Bart D. Ehrman, Oxford University Press; (June 26, 2015)

BW-2352 Survey of the New Testament II – The primary purpose of this course is to acquaint students with the content of the birth of the Church from the Acts of the Apostles, Romans and other Pauline Letters. **Three term hours.**

Texts: *The New Testament: A Historical Introduction to the Early Christian Writings* 6th Edition by Bart D. Ehrman, Oxford University Press; (June 26, 2015)

BW-2353 Survey of the New Testament III – Students will put into context the Gospel and Pauline account of the Jesus movement and its impact on the governance of oppressed people of their time, as well as how these occurrences can apply in post-modernity and the rise of populism.

Texts: The Politics of Jesus: Rediscovering the True Revolutionary Nature of Jesus' Teachings and How They Have Been Corrupted by Obery Hendricks (August 21, 2007)

HT-2301 History of Christianity – A general historical overview of the formation of the Christian faith, the major denominations created, their relationship to each other and the original Gospel message

Texts: Church History in Plain Language: Fourth Edition by Bruce Shelley (Author), Thomas Nelson, (December 3,
2012)

TH 2301 Introduction to Theology – Students will receive an understanding of what theology is in its wider context, the Wesleyan Trilateral and the major specific Protestant Christian creeds and notions that have shaped the faith. **Three term hours.**

Texts: *How to Think Theologically* 3rd Edition by Howard W. Stone (Author), James O. Duke (Author), Fortress Press
(March 1, 2013)

HT-2321 Christian Doctrine I - Basic doctrines and theologies that have shaped the Christian tradition. The course will survey the formation of the patristic, Byzantine, and medieval Western theological traditions. **Three term hours.**

Texts: *Christian Theology Reader: An Introduction*, by Alister E. McGrath, Wiley-Blackwell; (2017)

HT-2332 Christian Doctrine II - A continuation of the study of the basic doctrines and theologies that have shaped the Christian tradition of the Reformations up to the 18th century. **Three term hours.**

Texts: *Christian Theology Reader: An Introduction*, by Alister E. McGrath, Wiley-Blackwell; (2017); *The Christian Theology Reader* 5th Edition, by Alister E. McGrath, Wiley-Blackwell (October 17, 2016)

HT-2333 Christian Doctrine III - A continuation of the study of the basic doctrines and theologies that have shaped the Christian tradition. The first part of the course will start with a summary of the Reformation era and its impact on the Modern and Post-Modern eras. **Three term hours.**

Texts: *Christian Theology Reader: An Introduction*, by Alister E. McGrath, Wiley-Blackwell; (2017); *The Christian Theology Reader* 5th Edition, by Alister E. McGrath, Wiley-Blackwell (2016)

HT-2341 Introduction to World Religions – An overview of world religious traditions and the global patterns of contemporary world religious as symbol systems and expressions of discrete, coherent, worldviews. **Three term hours.**

Texts: *Introduction to World Religions*, 3rd Edition by Christopher Partridge (Editor)

PH-2345 Philosophy of Religion - An examination of the major issues in the philosophy of religion including the knowledge of God, the problem of evil, life after death, religious language and experience, and the relationship of faith and reason. **Three term hours**.

Texts: *Philosophy of Religion: Thinking About Faith (Contours of Christian Philosophy)*, 2nd Edition by C. Stephen Evans (Author), R. Zachary Manis (Author)

TH 2332 Christian Ethics - An introduction to ethical inquiry from a Christian point of view through a comparison of liberal, neo-orthodox, postmodern, liberation, and other theologies, exploring their implications for the present as well as the question of their social and historical locations. **Three term hours.**

Texts: *Ethics (Dietrich Bonhoeffer Works, Vol. 6)* by Dietrich Bonhoeffer (Author), Clifford J. Green (Editor)

ELECTIVES

CH-1AA African American Church History - The primary purpose of this course is to provide students with the rudimentary tools necessary for a critical investigation of the role religion has played in the history of the AfricanAmerica Experience. The intent of the course is to expose students to events, persons, and literary works related to the African-American Religious Experience.
Texts and Resources: Coogan, Michael David. *The new Oxford annotated Bible with the Apocrypha/ Deuterocanonical Books.* 5th Edition. Oxford University Press, 2001. Lincoln, C. Eric and Lawrence H. Mamiya, *The Black Church in the African-American Experience.* Durham: Duke University Pres, 1990.
Whelchel, Jr, L. H. *The History and Heritage of African-American Churches: A Way Out of No Way.* St. Paul: Paragon House, 2011.
Cone, James H. *The Cross and the Lynching Tree.* Maryknoll: Orbis Books, 2015.

PT-2301 Church Administration - The primary purpose of this course is to provide students with the rudimentary tools necessary for a administration in the church. The intent of this course is to expose students to methods and tools to properly examine, equip and execute proper administration of today's church. **Three term hours.** **Texts and Resources:** Coogan, Michael David. *The new Oxford annotated Bible with the Apocrypha/ Deuterocanonical books.* 5th Edition. Oxford University Press, 2001. Flake, Floyd H., *African American Church Management Handbook.* Judson Press, Valley Forge, PA, 2007.

BW- 2346 Wisdom Literature - The primary purpose of this course is to acquaint students with the content of the writings in the Protestant Bible: *Job*, the *Psalms, Proverbs, Ecclesiastes, Song of Solomon* and including the Apocryphal books *The Book of Wisdom* and *Sirach*. **Three term hours.**
Texts: Longman, Tremper III and Peter Enns (eds). *Dictionary of the Old Testament: Wisdom, Poetry & Writings*. IVP
Academic, (2008)

BW- 2345 Pentateuch - The primary purpose of this course is to acquaint students with the content of the Hebrew Bible as listed in the Judeo-Christian tradition from *Genesis* to *Deuteronomy* with critical analysis and interpretation of the texts. **Three term hours.**
Texts: Alexander, T. Desmond and David W. Baker (eds). *Dictionary of the Old Testament: Pentateuch*. IVP Academic, (2003)

BW-2344 Apocalyptic Literature - The primary purpose of this course is to acquaint students with the content of the major writings of the Judeo-Christian Bible and the Pseudepigrapha in the tradition of revelatory Word of God to humanity. **Three term hours.**

Texts: Collins, John J. *The Apocalyptic Imagination: An Introduction to Jewish Apocalyptic Literature, 3rd Edition*. Eerdmans, (2016)

PT-2302 Christian Ministry in Practice - The primary purpose of this course is to provide students with the basic tools necessary for serving a community in the church in a ministry. Information will be shared from the perspective of clergy and will also observe the vital role of laity in ministering to a variety of demographics. **Three term hours.**
Texts: Proctor, Samuel D. and Gardner C. Taylor. *We Have This Ministry: The Heart of the Pastor's Vocation*. Judson Press, (1996); Savage, John S. *Listening and Caring Skills: A Guide for Group Leaders.* Abingdon Press, (1996); Wimberly, Edward P. *African American Pastoral Care and Counseling: The Politics of Oppression and Empowerment*. The Pilgrim Press, (2006)

MASTER OF DIVINITY PROGRAM

The Master of Divinity (M.Div.) is a three- to five- year program of full-time study to prepare the student for professional ministry. As with all professional programs, this includes both the mastering of the academic materials and the acquisition of skills necessary for effective functioning within the profession. The program is also designed to accommodate the needs of the part-time student, particularly by offering online and evening classes.

There are seven critical requirements for graduation from the Master of Divinity degree. The student must:

1. Receive a cumulative Grade Point Average of at least 2.5 in 84 credit hours of course work (These hours must include the Required Courses outlined in the Curriculum Requirements.).
2. Complete the Senior Seminar.
3. Fulfill all financial responsibilities.
4. Have an assessment of eligibility and recommendation by the Academic Advisor and the Dean.
5. Complete a minimum of 63 residential credit hours through Jackson Theological Seminary.
6. Complete the required number of credit hours in each area.

Students can complete the program two times per year – at the end of the fall semester and the end of the spring semester. The commencement ceremony is held annually at the end of the spring semester and both fall and spring graduates are invited to attend.

PROGRAM GOALS

Religious Heritage (RH):
The program shall provide structured opportunity to develop a comprehensive and discriminating understanding of the religious heritage of Christianity in general with particular focus on the African American religious experience.

Cultural Context (CC):

The program shall provide opportunity to develop an understanding of the cultural realities and structures within which the Christian church and the A.M.E. denomination lives and carries out its mission.

Personal and Spiritual Formation (P&SF):
The program shall provide opportunities through which the student may grow in personal faith, emotional maturity, moral integrity, and public witness. Ministerial preparation includes concern with the development of capacities intellectual and affective, individual and corporate, ecclesial and public-that are requisite to a life of pastoral leadership.

Ministerial and Public Leadership (M&PL):

The program shall provide theological reflection on and education for the practice of ministry. These activities should cultivate the capacity for leadership in both ecclesial and public contexts with particular emphasis on ministry within African-American communities.

PROGRAM LEARNING OUTCOMES

1. Analyze passages of both the Old and New Testaments, demonstrating knowledge of the larger contexts of the passages and interpret the meanings of the passages in ministry settings.
2. Identify and engage diverse and overlapping cultural and social dynamics in various settings.
3. Describe, practice, and model spiritual and ethical practices and discernment that form and nurture one's own and others' faith.
4. Able to guide a community of faith in fulfilling its ministry and mission.
5. Integrate the variety of disciplines in theological education in a coherent articulation of one's own theology and approach to pastoral ministry.
6. Describe the development of Christian worship, doctrine, symbols, structures, and diversity of theological perspectives.

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PROGRAM PLAN OF STUDY MDIV (84 TOTAL HOURS):

FIRST SEMESTER

Old Testament	(3 credit hours)
Christian Theology I	(3 credit hours)
New Testament	(3 credit hours)
Spiritual Formation	(3 credit hours)

12 Credit hours

SECOND SEMESTER

Hermeneutics	(3 credit hours)
Christian Theology II	(3 credit hours)
Church History I	(3 credit hours)
Biblical Criticism	(3 credit hours)

12 Credit hours

THIRD SEMESTER

Introduction to Greek I	(3 credit hours)
Introduction to Systematic Theology	(3 credit hours)
Church History II	(3 credit hours)
Critical Race Theory in the Bible	(3 credit hours)

12 Credit hours

FOURTH SEMESTER

Advance Greek II	(3 credit hours)
Homiletics	(3 credit hours)
Christian Ethics	(3 credit hours)
Midler Project	(3 credit hours)

12 Credit hours

SUMMER SEMESTER I

Elective/A.M.E. Track Course (3 credit hours)

A.M.E. Church History (3 credit hours)

Summer Session II

Elective/ A.M.E. Track Course (3 credit hours)

A.M.E. Polity (3 credit hours)

12 Credit hours

FIFTH SEMESTER

Theology and Practice of Worship (3 credit Hours)

Pastoral Care (3 Credit hours)

Ministerial Ethics (3 credit hours)

Prophetic Preaching in the 21st Century (3 credit hours)

12 Credit Hours

SIXTH SEMESTER

Effective Christian Education (3 credit hours)

Church Administration (3 credit hours)

Christianity in the Public Square (3 credit hours)

Senior Project (3 Credit Hours)

12 Credit Hours

NOTE: Students may declare an emphasis after the fourth semester.

COURSE DESCRIPTIONS

A. BIBLICAL STUDIES

BS 1 Old Testament - The study of the Old Testament based on modern biblical criticism of texts representative of the Pentateuch and Former Prophets with attention to historical, literary, and theological problems, and to exegetical method. The primary purpose of this course is to acquaint students with the content of these biblical writings and to develop their competence in the critical analysis and interpretation of the texts. **Three term hours**.

Texts: *The Old Testament: A Historical and Literary Introduction to the Hebrew Scriptures, 4th Edition* by Michael D. Coogan (Author), Cynthia R. Chapman (Author), Oxford University Press; (July 3, 2017)

BS 2 New Testament - A historical and theological introduction to the New Testament with texts and issues representative of the Gospels and Acts with attention to historical, literary, and theological problems, and to exegetical method. The primary purpose of this course is to acquaint students with the content of these biblical writings and to develop their competence in the critical analysis and interpretation of the texts. **Three term hours**.

Texts: *An Introduction to the New Testament: History, Literature, Theology* by M. Eugene Boring, Westminster John Knox Press; (October 13, 2012); *The New Interpreter's Bible: New Testament Survey*, by Fred Craddock and Eugene Boring, (April 1, 2006).

BS 3 Introduction to Hebrew – Introduction to the syntax and pronunciation of Hebrew to allow students a functional grasp of identifying and reading Hebraic translations of the Bible, particularly the Old Testament. **Three term hours.**

Texts: *Introduction to Hebrew: A Guide for Learning and Using Biblical Hebrew* by William Fullilove (Author), P & R Publishing (April 28, 2017), *The Brown-Driver-Briggs Hebrew and English Lexicon: With an Appendix Containing the Biblical Aramaic : Coded With the Numbering System from Strong's Exhaustive Concordance of the Bible* by Francis Brown (Author), S. R. Driver (Author), Charles A. Briggs (Author) Hendrickson Pub; Reprint edition (June 1, 1996)

BS 4 Introduction to Greek - Introduction to the syntax and pronunciation of Hebrew to allow students a functional grasp of identifying and reading Greek translations of the Bible, particularly the New Testament. **Three term hours.**

Texts: *Thayer's Greek-English Lexicon of the New Testament: Coded with Strong's Concordance Numbers* by Joseph Thayer (Author), James Strong (Author); *Basics of Biblical Greek Workbook – Special Edition*, by William D. Mounce, Zondervan; Workbook edition (November 28, 2009)

B. CHRISTIAN HISTORICAL STUDIES

CH 1 Church History I - The life and thought of the Christian church from the apostolic period to the Reformation. The course will focus on the persons, issues, and events that have shaped the central tradition of the church from the apostolic period to the Reformation. **Three term hours**.
Texts: *The Story of Christianity: The Early Church through the Dawn of the Reformation, Vol. 1*, Harper One, Gonzalez, Justo (2010)

CH 2 Church History II - The life and thought of the Christian church from the Reformation to the present year. The course will focus on the persons, issues, and events that engage the Christian church from the Reformation to the present. **Three term hours**.

Texts: *The Story of Christianity: The Reformation to the Present Day, Vol. 2,* Harper One, Gonzalez, Justo, (2010)

CH 7 Judeo-Christian Congregational Life – A study of the biblical account of the three primary and ordained gatherings of believers in the Judeo-Christian faith: The Tabernacle, the Temple and the Church (with some discussion to Synagogue and its impact on Temple and Church life, polity and theology). **Three term hours**.

Texts: Coogan, Michael D., *The Oxford History of the Biblical World* (2001), *An Introduction to Early Judaism* by James C. Vanderkam Eerdmans (November 14, 2000)

CH 8 The Prophets – A specific view of the major and minor prophets, their contribution to the biblical narrative, their basic and distinctive theologies, missions and audiences. This course will address what it meant to be prophetic in the ancient near east juxtaposed to the post-modern iterations of prophetic speak. Three term hours.

Texts: *The Prophets* by Abraham J. Heschel (Author), Harper Perennial Modern Classics, (October 16, 2001)

CH 3 Black Church History I – Introduction to the complex beginnings of the African-American experience as a part of the Christian Church to include the Christian influence in ancient African countries through preCivil Rights Movement in the Americas of the mid-20th century. **Three term hours.**

Texts: *The Black Church in the African American Experience* Lincoln, C. Eric and Mamiya, Lawrence H. (1990)

CH 4 Black Church History II – A continuation of studying the complex nature of the African-American experience as a part of the Christian Church from the mid-20th century through the present age. Some attention will be given to ethical challenges that have occurred with the rise of the "prosperity gospel" ideology in the Black Church. **Three term hours.**

Text: *The Black Church in the African American Experience* Lincoln, C. Eric and Mamiya, Lawrence H. (1990); *Black Religion and Black Radicalism: An Interpretation of the Religious History of African Americans*, Wilmore, Gayraud S., Orbis Books, (1998)

CH 5 A.M.E. Church History I - A historical survey of the origin and development of the African Methodist Episcopal Church, including the life of its founder, Richard Allen, and its' expansion throughout the United States and abroad. **Three term hours**.

Texts: *Freedom's Prophet: Bishop Richard Allen, the AME Church, and the Black Founding Fathers* by Richard S. Newman, NYU Press; (October 1, 2009); *History of the African Methodist Episcopal Church: Two Parts, in One Volume* (Classic Reprint), Forgotten Books (April 19, 2018) by Daniel A. Payne (Author)

CH 6 A.M.E. Church History II – A historical survey of Methodism beginnings in England and America, and the theological developments in Methodism from 1790 to 1935. The course will also examine Wesleyan theology and ecumenical Methodism today. Includes a study of the mission, organization and structure, theology, and practice of the African Methodist Episcopal Church. **Three term hours**.

Texts: *Songs of Zion: The African Methodist Episcopal Church in the United States and South Africa* by James T. Campbell, The University of North Carolina Press; Revised edition (March 2, 1998), *African Methodism and Its Wesleyan Heritage: Reflections on AME*, by Dennis C. Dickerson (2009)

CH 7 A.M.E. Polity – The organization and function of decision making and acceptable conduct in the African Methodist Episcopal Church from a historical perspective and in present day practice. **Three term hours.**

Texts: *Doctrine and Discipline of the African Methodist Episcopal Church* (current), *African Methodist Episcopal Church Polity* by Harold I. Bearden, *The Genius and Theory of Methodist Polity* by Henry McNeal Turner

C. CONTEXTUAL STUDIES

CS 1 Christianity in the Public Square - An introduction to ethical inquiry from a Christian point of view. The course examines selected past and present methods in moral theology, basic concepts and criteria developed in moral philosophy, and selected situations as opportunities for concrete application of Christian moral reflection. **Three term hours**.

Texts: *Black Faith and Public Talk: Critical Essays on James H. Cone's Black Theology and Black Power* by Dwight N. Hopkins, Baylor University Press (August 1, 2007)

CS 2 Critical Race Theory in the Bible – How has race impacted religious communities in the Bible and how do they factor in the Church today? With a look at cultures in conflict in the biblical narrative, this course will draw parallels to those challenges to today's complicated understanding of American race relations that are expressed in the name of God. **Three term hours.**

Texts: *Critical Race Theory, Third Edition: An Introduction* (Critical America) by Richard Delgado (Author), Jean Stefancic (Author), NYU Press; (March 7, 2017)

CS 3 Prophetic Preaching in the 21st Century – Students will address what it means to be a prophetic voice in one's context through the general understanding of biblical prophets, post-modern prophetic voices. These will serve as a background for students to identify and craft sermons regarding areas that require God's truth to speak to a current problem within a social community, government or within the Church.

Three term hours

The Prophetic Imagination, 2nd Edition by Walter Brueggemann, Fortress Press, (June 1, 2001); *Blue Note Preaching in a Post-Soul World: Finding Hope in an Age of Despair* by Otis Moss III, Westminster John Knox Press (November 4, 2015); *Exodus Preaching: Crafting Sermons about Hope and Justice* by Kenyatta R. Gilbert, Abingdon Press (March 20, 2018); *How to Preach a Dangerous Sermon*, by Frank A. Thomas, Abingdon Press, (February 20, 2018)

CS 4 Effective Christian Education - An introduction to the church's educational ministry. Attention is given to biblical/theological, psychological, and philosophical foundations of Christian education; to planning, administering, supervising, and evaluating of a local church program; and to ministry with children, youth, adults, the aging, and singles. Includes the unique characteristics of small membership churches, with attention given to their context, such as urban or rural. The course includes strategies for ministry with children, youth and adults; methods of recruiting, training, and supporting volunteers; and ways to use outside resources. A seminar examining a wide variety of curriculum resources for children, youth, and adults, and probing the questions, "What is a curriculum?" and "What purposes does a curriculum serve in the ministry and mission of the church?" Each student will write a curriculum resource for the educational ministry children, youth, and adults of a local church. **Three term hours**.

Texts: *A Theology for Christian Education* by James R. Estep (Author), Michael Anthony (Author), Greg Allison (Author), B&H Academic (September 15, 2008);

D. THEOLOGICAL STUDIES

TH 1 Introduction to Christian Theology 1 - The life and thought of the Christian church from the Reformation to the present year. The course will focus on the persons, issues, and events that engage the Christian church from the Reformation to the present. **Three term hours**.

Texts: *Christian Theology: An Introduction, 6th edition* by Alister E. McGrath Wiley-Blackwell; (September 26, 2016)

TH 2 Introduction to Christian Theology 2 - A continuation of the study of the basic doctrines and theologies that have shaped the Christian tradition. The second part of the course will start with the Reformation, Catholic and Protestant, and will conclude with certain nineteenth-century developments. **Three term hours**.

Texts: *Christian Theology: An Introduction, 6th edition* by Alister E. McGrath Wiley-Blackwell; (September 26, 2016)

TH 3 Systematic Theology - The major Christian doctrines from revelation to eschatology, and the methods and insights of systematic theology, aimed at aiding the students in their own understanding of the content of the Christian faith. Includes an examination of the discipline and the construction of working Christian philosophies as it relates to theological studies, with attention to relevant religious problems, and the development of the student's critical skills. **Three term hours**.

Texts: *Faith Seeking Understanding: An Introduction to Christian Theology, 3rd Edition* by Daniel L. Migliore (Author), Eerdmans, (August 8, 2014); *Black Theology & Black Power*, October 31, 1997 by James H. Cone; *We Have Been Believers: An African American Systematic Theology,2nd edition* by James H. Evans Jr. and Stephen G. Ray Jr. Fortress Press; (March 1, 2012)

TH 4 Global Methodism – The study of the intercontinental beginning and blossoming of Methodism, its historical impact and future survival. **Three term hours.**

Texts: *American Methodism: A Compact History* by Jean Miller Schmidt (Author), Russell E. Richey (Author), Kenneth E. Rowe (Author), Abingdon Press; Reprint edition (October 1, 2012)

TH 5 Black Theology – A study of contemporary North American "black theology," with special attention to both its characteristic features and its development of social ethics. Principal readings include works by James Cone, Dwight Hopkins, Katie Cannon, and Jacquelyn Grant. **Three term hours**.

Texts: *Cut Loose Your Stammering Tongue: Black Theology in the Slave Narrative, 2nd Edition* by Dwight Hopkin and George Cummings (eds.), (July 31, 2003); *God of the Oppressed* by James H. Cone, Orbis Books; (November 21, 1997); *Womanist Theological Ethics: A Reader*, Katie Cannon and Emile Townes (eds.), Westminster John Knox Press, (October 27, 2011)

II. PRACTICAL MINISTRY

PM 1 Hermeneutics – Students will receive a general understanding of a variety of viewpoints from which to view the biblical text based on social, geographical, historical, cultural and theological locations. The core of the course will move students towards understanding their own lens of the Bible and to identify the experiences that have shaped it. **Three term hours**

Texts: *True to Our Native Land: An African American New Testament Commentary* Fortress Press; (June 1, 2007), *The Africana Bible: Reading Israel's Scriptures from Africa and the African Diaspora* Fortress Press (November 1, 2009);
Stony the Road We Trod: African American Biblical Interpretation by Cain Hope Felder Fortress Press; (June 1, 1991)

PM 2 Homiletics - An introduction to preaching, focusing on the preparation of the sermon. Attention is given to the form, content, and style of the sermon; the liturgical and social context in which the sermon is preached; and the person of the preacher. The course surveys the value and various methods of developing programmed or structured preaching and the resources available for such preaching, including lectionary use, and denominational and civic calendars. the delivery of the sermon. Each student will plan a worship service according to the student's tradition and deliver three sermons during the course. **Three term hours**.

Texts: *Homiletic: Moves and Structures* by David Buttrick (Author), Fortress Press, (March 1, 1987); *Preaching*, by Fred B. Craddock (Author) Abingdon Press; Anniversary edition (May 1, 2010), *The Certain Sound of the Trumpet: Crafting a Sermon of Authority*, by Samuel D. Proctor, (July 1, 1994); *Delivering the Sermon: Voice, Body, and Animation in Proclamation (Elements of Preaching)* by Teresa L. Fry Brown, Fortress Press (October 1, 2008)

PM 3 Pastoral Care - An introduction to the theory and practice of ministry to persons relating contemporary psychosocial model of helping, healing, and care to the church's historical concern for the care of persons. The course includes lectures, pastoral reports, role-play, audio-visual materials, and small group discussion, and offers the student an opportunity to grow both in personal awareness and pastoral competence. Basic principles and skills of pastoral counseling and their applications to pastoral situations including informal, crisis, grief, referral, marriage/family, ethical and spiritual issues. **Three term hours**.

Texts: *The Practice of Pastoral Care, Revised and Expanded Edition: A Postmodern Approach* by Carrie Doehring, Westminster John Knox Press; Revised and Expanded edition (January 2, 2015); *African American Pastoral Care: Revised Edition* by Edward P. Wimberly, Abingdon Press; (September 1, 2008)**;** *Cultivating Wholeness: A Guide to Care and Counseling in Faith Communities* Kornfeld, Margaret, (2000)

PM 4 Theology and Practice of Worship – From a ministerial perspective, this course will address the intentional implementation of worship experiences, as well as the assumed and often unintended habits that have shaped how organized Christian communities execute and build sacred spaces to interact with God. **Three term hours.**

Texts: *We Have This Ministry: The Heart of the Pastor's Vocation* Proctor, Samuel DeWitt and Taylor, Gardner C., (1996); *Finding Words For Worship: A Guide For Leaders* by Ruth C. Duck, Westminster John Knox Press; (November 1, 1995)

PM 5 Organizational Leadership - A study of the nature and function of pastoral leadership in a local church setting with attention given to vision casting and implementation. Opportunities will be given for a study of literature in the field of effective local church leadership and for responses to case studies of effective local church pastors at work. **Three term hours**.

Texts: *Good to Great: Why Some Companies Make the Leap and Others Don't*, Harper Business; (October 16, 2001) by Jim Collins; *The Unstuck Church: Equipping Churches to Experience Sustained Health* by Tony Morgan, Thomas Nelson Publishing (May 16, 2017)

PM 6 Church Management and Administration - Studies of the importance of effective administration in pastoral ministry with special attention to organization, budgeting, the use of time, the development of management skills, and group processes. **Three term hours.**

Texts: *Data Driven Nonprofits* by Steve MacLaughlin, Saltire Press (August 3, 2016), *Church Finance: The Complete Guide to Managing Ministry Resources* by Michael E. Batts (Author), Richard R. Hammar (Author) Christianity Today International; (April 14, 2015), *African American Church Management Handbook* by Floyd H. Flake (Author), Elaine McCollins Flake (Author), Edwin C. Reed (Author), Judson Press (December 15, 2005)

PM7-11 Ministerial Ethics - Ethical reflection on the office of minister, with attention to the nature of the office, the character and action of the minister, and the responsibility of instructional church life upon ministerial morality. An examination of the ways in which society, culture, and personality are influenced by the church and how social structures and trends affect the church. An examination of the church as a social institution and the social structures, trends, and dynamics affecting contemporary life, local communities, and the mission of the church. **Three term hours**.

Texts: *Ministerial Ethics an Etiquette* by Nolan Harmon; *Business Ethics in Biblical Perspective: A Comprehensive Introduction* by Michael Cafferky, IVP Academic (August 19, 2015)

PM 8 Spiritual Formation - A biblical, theological, historical and practical study of spiritual formation for Christian ministry. Students examine and engage in the spiritual disciplines foundational to a strong devotional life and Christian service. Emphasis is given to the relationship between personal, corporate and social spirituality, particularly the role of the spiritual guide in the development of spiritual formation in others. **Three term hours.**

Texts: Foster, Richard J. & Smith, James Bryan. *Devotional Classics Selected Readings for Individuals and Groups.* HarperCollins Publishers, 2005.

III. PROGRAM ELECTIVES

TH 8 The Theology of African Methodism – Understanding the impact and idiosyncrasies of Methodism from the Black perspective, primarily in the African Methodist Episcopal Church but also in its close historical relationship to other Black Methodist movements. Three term hours

Texts: *Black Methodism Basic Beliefs* by G. Lovelace Champion (Author), H. A. Belin, Jr (1980)

TH 9 Womanist Theology - An exploration of the critique and vision brought to contemporary theology by Black women's perspectives represented in texts by feminist and womanist theologians, and in women's fiction and essays. **Three term hours**.

Texts: *Sisters in the Wilderness: The Challenge of Womanist God Talk* by Delores S. Williams, Orbis Books; Anniversary Edition (November 1, 2013); *Womanist Theological Ethics: A Reader (Library of Theological Ethics)* by
Katie Geneva Cannon (Editor), Emilie M. Townes (Editor), Angela D. Sims (Editor), Westminster John Knox Press
(October 27, 2011); *I Found God in Me: A Womanist Biblical Hermeneutics Reader* by Mitzi J. Smith; Cascade Books (February 5, 2015)

CS 5 Applied Technology for Ministry – This course will address the following questions: in the 21st century modalities of communication through technology, how do churches ethically implement impactful delivery of the Christian ministry to its direct community, potentially new partners and the world? What are the best practices that are in use in small to large congregational contexts? Students will design the best structure for the use of technology in their current context or context of choice. **Three term hours.**

Texts: *The Social Media Gospel: Sharing the Good News in New Ways Second Edition* by Meredith Gould (Author); *The Connected Church: A Social Media Communication Strategy Guide for Churches, Nonprofits and Individuals in Ministry* by Natchi Lazarus Create Space Independent Publishing Platform (February 7, 2017)

CH 9 Comparative Religious Studies - A study of world religious traditions and the global patterns of contemporary world religious as symbol systems and expressions of discrete, coherent, worldviews. The

course examines the global context of the religions, including themes such as racial and gender equality, poverty and socioeconomic justice, the environment, and war and peace. The purpose of the course is to provide the student with the opportunity to examine and survey religions from Eastern traditions, trace the historical development of the religions, and look at the way they continue to influence billions of people today. **Three term hours**. **Texts:** *The Great Transformation: The Beginning of Our Religious Traditions* by Karen Armstrong, Anchor; Reprint edition (April 10, 2007)

CH 9 The Genius of Black Preaching – A historical timeline of the great African American preachers, the structure of some of their more notable sermons and the thesis of their major messages in order to ascertain principles that students will use to construct and deliver sermons of their own. **Three term hours.**

Texts: *Preaching with Sacred Fire: An Anthology of African American Preaching from 1790 to the Present* by Simmons, Martha and Thomas, Frank, (2010), They Like to Never Quit Praisin' God: The Role of Celebration in Preaching Apr 15, 2013 by Dr. Frank A Thomas; *Daughters of Thunder: Black Women Preachers and Their Sermons*, 1850-1979, October 10, 1997 by Bettye Collier-Thomas

BS 7 Biblical Criticism – A general overview of the various scholarly tools for biblical exegesis, to be put into practice with well-known and difficult texts. Three term hours.

Texts: *Handbook of Biblical Criticism, Fourth Edition* by Richard N. Soulen (Author), R. Kendall Soulen (Author), Westminster John Knox Press; 4th ed. edition (November 23, 2011); *Elements of Biblical Exegesis: A Basic Guide for Students and Ministers* by Michael J. Gorman, Baker Academic; Revised, Expanded edition (September 1, 2010)

BS 8 Advanced Greek – A continuation of the introductory class that will include writing and speaking Greek, for the primary purpose of being able to interpret biblical documents written in the Greek translation. **Three term hours**

Texts: *Going Deeper with New Testament Greek: An Intermediate Study of the Grammar and Syntax of the New Testament* by Andreas J. Köstenberger (Author), Benjamin L Merkle (Author), Robert L. Plummer, B&H Academic (June 1, 2016)

BS 9 Advanced Hebrew – A continuation of the introductory class that will include writing and speaking Hebrew, for the primary purpose of being able to interpret biblical documents written in the Hebrew and Aramaic translations. **Three term hours**.

Texts: *Introduction to Hebrew: A Guide for Learning and Using Biblical Hebrew* by William Fullilove, P & R Publishing (April 28, 2017)

Middler Project – Students will identify an issue in the Church or the community and develop a thesis to address it using historical experiences that mirror the issue, their own experience with the issue, biblical principles that address the issue and established theological viewpoints that support the student's thesis. **Three term hours**

Texts: *The Dissertation Journey: A Practical and Comprehensive Guide to Planning, Writing, and Defending Your Dissertation Second Edition* by Carol M. Roberts Corwin; (August 23, 2010)

Senior Project - Students will develop their Middler Project thesis into a tangible, actionable project that is the culmination of the answers they derived from their thesis. This project must include a full write up on the materials, resources, timeline and personnel needed for initiating their project. The project objectives must be quantitatively or qualitatively measurable based on the student's approach to implementation. Three term hours.

Texts: Research texts, thesis and topics will be determined by the students with advice and approval from faculty mentors.

SUPERVISED MINISTRY AND MINISTRY FORMATION

Ministry formation is an integral part of the education at Jackson Theological Seminary. The student's field assignment becomes a primary place for learning about theology and ministry. In the Supervised Ministry/Ministry Formation sessions, reflection on ministry is emphasized. The case study method is employed, along with the analysis of critical incidents to help the student reflect on her/his field experience. The student is called upon to bring to these sessions' insight from other courses. Some of the Supervised Ministry/Ministry Formation sessions focus directly upon the individual's beliefs about his/her ministry and pastoral care, as well as personal development and growth. The acquisition of basic human relations skills and the fundamentals of pastoral counseling are emphasized. Every student is expected to spend one semester in a church setting and one semester in an agency setting.

The particular assignment in the church setting varies with the individual. In the church context, teaching church committees are established. The Professor of Supervised Ministry has an orientation session with each of these committees to help them learn about their supervisory role. The committee meets with the student on a regular basis to provide feedback concerning the student's ministry. The committee also participates in an evaluation of the student's development.

One semester of Supervised Ministry is spent in an agency setting. The program stresses the importance of the minister's role in the community. The student develops an understanding of how social service agencies function, both for the purpose of responding to the various needs within a given congregation and community and to learn about the methods employed by agencies to assist those in need.

ACADEMIC STANDARDS, POLICIES AND PROCEDURES

COURSE LOAD

Enrollment of at least 12 credit hours per semester is considered full-time for M.Div. students planning to graduate in three years. (The minimum academic load for a fulltime student is nine hours.) Students must receive permission from the Academic Dean to enroll in more than 15 credit hours. The maximum course load at Jackson Theological Seminary for M.Div. students is 18 credit hours per semester with the approval of the advisor and the Academic Dean. Students enrolling for 18 credit hours, who also wish to enroll in Supervised Ministry, may take a maximum of 20 credit hours with the additional approval of the Academic Dean.

CROSS REGISTRATION

A student is permitted to cross-register with participating schools for no more than one course per semester and for no more than a total of 12 credit hours throughout the degree program. During the academic year, a student on academic probation is not permitted to cross-register. The permission of the relevant instructor is required when a student wishes to cross-register.

GRADING SCALE

Student proficiency is recorded in terms of the following symbols: *(per 3 credit hour class)*

GRADE	PERCENTAGE VALUE	CREDIT
A+	97-100	4.0
A	93 - 96	4.0
A-	90 - 92	3.7
B+	87 - 89	3.3
B	83 - 86	3.0
B-	80 - 82	2.7
C+	77 - 79	2.3
C	73 - 76	2.0
C-	70 - 72	1.7
D+	67 - 69	1.3
D	60 - 66	1.0
F	59 and below	

*per 3 credit hour class

Other Grades (do not affect GPA)

P Pass (not counted toward grade point average)

T Transfer Credit

W Withdrawal

I Incomplete

X Audit

CREDIT HOURS DEFINED

To earn one **credit hour**, a student must attend a class for one classroom **hour** (usually 50 minutes) per week for the whole semester (usually 16 weeks). Classes are offered in 1 - 5 **credit hour** increments, and sometimes larger amounts.

ACADEMIC HONORS

Academic honors are recognized at Jackson Theological Seminary during commencement for students who achieve a cumulative grade point average (GPA) according to the following standard:

Summa Cum Laude	(3.90 – 4.00)
Magna Cum Laude	(3.75 – 3.89)
Cum Laude	(3.50 – 3.74)

In order to earn honors, a student must complete at least 60 credit hours at Jackson Theological Seminary, and only courses taken at Jackson will be considered in the cumulative GPA calculation.

INCOMPLETE WORK

In exceptional cases, such as illness or family emergency, a student may request an incomplete grade from an instructor no later than the last day of class. Thereafter, an incomplete must be requested from the Academic Dean. If approved, the instructor signs the Incomplete Form or sends approval by email to the Registrar. Course work for an approved incomplete must be completed and submitted no later than 30 days after the last day of the session for
M.Div. and special students. Students who fail to submit required course work by the deadline will receive an "F" grade for the course.

For intensive courses, such as those offered during the summer term, requests for an incomplete must be made directly to the instructor by the due date of the last assignment for the course as stated in the course syllabus. Any student request that comes after the appropriate deadline but within ten days of the deadline must be requested from the Academic Dean.

The instructor is required to submit the grade change within thirty days of receiving the completed work from the student. Incomplete grades can jeopardize a student's financial aid status. Students with at least one incomplete are placed on Registrar Hold until the incomplete is resolved. Students on Registrar Hold will have limited access in the student information system (SIS), including the inability to register for upcoming courses.

SATISFACTORY ACADEMIC PROGRESS

Satisfactory academic progress (SAP) is checked at the conclusion of each semester. In order to meet the requirements of SAP, a Bachelors/M.Div. student must achieve a minimum 2.5 cumulative GPA.

If a student fails to meet SAP requirements, the student will be placed on academic warning for the coming semester. If a student fails to meet satisfactory progress during the academic warning period, the student will be placed on academic probation.

Students on academic warning and/or academic probation may only take up to nine (9) credits per semester. Students on academic probation must work with the Registrar to develop an academic plan in an effort to meet satisfactory progress in an efficient and timely manner. In addition, probation students will be placed

on registration hold and must consult with the registrar in order to have the classes approved and the hold released.

There are times in which a semester's worth of credits may not be enough to increase the cumulative GPA to a minimum 2.5. In these instances, so long as the student receives a minimum 2.5 GPA for the semester in which they are on academic warning or probation, the respective status will continue into the future semester until satisfactory academic progress is made.

Students that fail to meet the requirements of academic probation may be subject to suspension from the program and/or dismissal from the institution.

Students who have been suspended from the program may appeal for re-entry at the beginning of the next semester. To appeal, the student must provide a written letter with evidence to the Dean and Registrar that the problems causing the unsatisfactory progress have been resolved.

DROP ADD POLICY

Classes may be dropped during the first two weeks of the session. Intensives may be dropped up to the day before the start of the class. Dropped classes will not count against you in your cumulative grade point average. Please see the official Drop/Add Policy in the Finance Information section for complete details.

WITHDRAWAL PROCEDURES

VOLUNTARY WITHDRAW

Voluntary Withdrawal from Jackson Theological Seminary requires the submission of an official Notice of Intent to Withdraw to the Registrar. Until an official withdrawal form has been submitted to the Registrar, the student is not considered officially withdrawn from the seminary, which may adversely affect the student's grade point average, academic standing, and financial aid or tuition refunds. A student who received financial aid funds at the Seminary and withdraws from the Seminary during the semester (for any reason) must consult the Financial Aid Officer to have a withdrawal calculation performed.

INVOLUNTARY WITHDRAW

Involuntary Withdrawal is issued when the Seminary is forced to ask a student to leave because of a violation of seminary rules and regulations, conduct deemed unacceptable, or when the student misses several classes without notification. No adjustment is made to student charges. The official date of withdrawal is determined by the Registrar.

ACADEMIC CLASSIFICATIONS

BA and M.Div.: Students are classified according to the number of credit hours completed. The required credit hours for each classification are as follows:

BA STUDENTS	
Sophomore	30-69 credit hours
Junior	60-89 credit hours
Senior	60 + credit hours

MDIV STUDENTS	
Junior	1–29 credit hours
Mid (Middler)?	30–59 credit hours
Senior	60 + credit hours

STUDENT ATTENDANCE

Students' attendance requirements vary per course. Each course has a rubric that consistently lets the student and instructor know what the limitations are.

ACADEMIC ETHICS

Jackson Theological Seminary trusts the students who enroll at Jackson to be honest seekers of truth and knowledge. This trust is extended to all students by other students and teachers and is manifested in a variety of forms.

Jackson Theological Seminary is committed to providing educational opportunities that promote academic, professional and personal growth in students. Students are expected to behave as responsible members of the Seminary community and to be honest and ethical in their academic work. Activities of academic dishonesty corrupt the process of acquiring the knowledge and developing the skills necessary for success in ministry; such activities are considered a violation of the Student Rules of Conduct and are therefore prohibited.

Students must be mindful that, although Jackson encourages cooperative and collaborative, rather than competitive, modes of learning, one's work must still be one's own, unless explicitly assigned to a group. Giving or receiving aid inappropriately on assignments and tests or plagiarizing by using another person's words or ideas without credit, constitutes a serious breach of our trust in one another and in the integrity of the search for truth.

The use of another person's work as if it were one's own is deemed as plagiarism. If the work of another is used, acknowledgement of the original source must be made using a recognized referencing practice. If another's words are borrowed in whole or in part or merely recast in the student's own words, proper acknowledgement must be made.

PENALTIES FOR ACADEMIC DISHONESTY

The minimum penalty for dishonesty in an interim paper or examination shall be a mark of zero. The minimum penalty for dishonesty in a research paper or final examination shall be a grade of "F" for the course. For flagrant or repeated violation of academic integrity, additional penalties may be imposed through referral of the matter to the Office of the Academic Dean. The maximum penalty for academic dishonesty is dismissal from the Seminary. Those who believe they have witnessed violations of academic integrity should feel the obligation to speak about this to the suspected offender. The witness should also feel obligated to report the suspected offender to the professor if the person fails to offer a satisfactory explanation and refuses to report him or herself.

ACADEMIC FREEDOM

Jackson Theological Seminary affirms that this institution of higher education are conducted for the common good and not to further the interest of either the individual faculty member or the institution as a whole. The common good depends upon the free search for truth and its exposition.

Academic freedom is essential to these purposes and applies to all disciplines. Freedom in research is fundamental to the advancement of truth. Academic freedom in all disciplines is fundamental for the protection of the rights of the faculty and the student. It carries with it duties correlative with rights, regardless of employment status

ACADEMIC & STUDENT SERVICES

Through the office of the Academic Dean we offer a host of student services for those enrolled in classes at Jackson Theological Seminary.

ACADEMIC ADVISING & REGISTRATION

The Chief Academic Officer (CAO) will assign a faculty advisor to assist each student with their academic decisions as they matriculate their graduate and undergraduate experience. In addition, the Registrar's Office will work with students on registering for courses and monitoring degree audits. The cost and payment of each student's education must be completed by the end of each semester.

Open registration occurs at the following times:		
Fall semester registration	1 – August	(2021 – 2023)
Spring semester registration	1 – January	(2021 – 2023)
Summer term registration	TBD:	(2021 – 2023)

Students can register through the student information system (SIS) POPULI Populi - Jackson Theological Seminary (populiweb.com).

If a student registers following the close of the open registration period, a Drop/Add form must be completed, and the student will be assessed a $50 late registration fee.

The Director of Administration and Records (DAR) will work with new students individually to register them for their first semester (no late fees will be assessed for the first semester). Following the first semester, students are responsible for registering themselves during the open registration period defined above. Tuition is due at the time of enrollment.

The Course Schedule is published each semester via the website at www.jtseminary.org. It provides information on all courses offered during that semester and important semester dates.

CAREER COUNSELING

The career counseling process will help the students know and understand themselves and the world of work in order to make career, educational, and life decisions. Career development is more than just deciding on a concentration and what job students want when they graduate. It gives objective and professional advice on their thoughts, feelings and concerns about their career and education. It helps you organize your thoughts and potential career choices. Lastly, career counseling helps the students identify factors influencing their career development. assess their interests, abilities and values. The process for career counseling is as follows: The Student will inform the professors who will then inform the Full-Time Faculty who them will schedule the career counseling session.

MENTORING PROGRAM

Mentors are faculty, and/or staff who have demonstrated deep faith, wisdom, and love for students. Mentors and students meet together at their convenience and discretion, and at least twice per academic year for prayer, Bible study, other readings, significant conversations, and fellowship. Topics addressed during mentor meeting may include:

Defining career goals
How to effectively lead
The discipline of ministry
How do effectively handle administrative issues
Skills to prepare for advanced academic aspirations
Successful networking
Individual student needs who have learning disabilities

TUTORING PROGRAM

Provides individual tutoring for students needing and requesting assistance in a course subject. Writing assistance and labs can be coordinated with the individual instructor and/or available staff members.

Extra help and learning assistance can be provided upon request from the faculty instructor and can be made available in every subject. Additionally, peer academic facilitators can be coordinated to assistor students having learning difficulties.

Disabilities services and support shall likewise be made available to students diagnosed with specific learning disabilities, students with physical disabilities, illnesses and other learning challenges.

COMMUNITY INVOLVEMENT OPPORTUNITIES

Through partnership with various non-profits in both the secular and faith community we will provide externships and or arrange volunteer opportunities. For those students who are interested JTS can set up

community service opportunities for any student who has reached the Middler level. This also could potentially lead to job placements.

LIBRARY SERVICES

The library is a vital component in the education and research program of Jackson Theological Seminary. Jackson

Theological Seminary's Library is cohoused in the Shorter College's Library. It provides bibliographic and physical access to recorded knowledge and information in support of learning, teaching, and research needs of seminary students, staff, faculty, and administrators. Jackson Theological Students will be allowed to share the Library housed on the Shorter College Campus. The Library comprises a unique collection emphasizing African American theological, historical, cultural, and biblical studies. The dedicated support staff provides a wide range of services and guidance for maximum use of the library's resources. Jackson Theological Seminary is also in a sharing program with Payne Theological Seminary and Beulah Heights University Library. (See the Library Manual for details).

CHARGES

A fine is assessed for books overdue, payable at the time books are returned. Missing or damaged library volumes are billed directly to the student's account per the Library Manual.

LIBRARY AND CLASSROOM

The purpose of the Jackson Theological Seminary Copyright Compliance Policy for the Library and the Classroom is to provide a summary of United States Copyright Law as it relates to the use of copyright protected works in the classroom and library at Jackson Theological Seminary. This policy covers copyright issues including but not limited to photocopying, traditional and online classrooms, print and electronic holdings, Interlibrary loans and document deliveries. This policy is not intended to be a substitute for legal advice.

Specific rights are granted to students and faculty for their individual creative work. U.S. Copyright Act (Title 17,

U.S. Code). Among the exclusive rights granted to "authors" are the rights to reproduce, distribute, publicly perform and publicly display their works. These works may include books, magazines, journals, newsletters, maps, charts, photographs, other printed materials, and non- printed materials.

These rights provide copyright holders control over the use of their creations and an ability to benefit monetarily and otherwise, from the use of their works. Non-copyright holders, as determined by the law, must generally obtain copyright permission prior to using or reproducing that work. Exceptions in the Copyright Act are for certain academic uses; for example, permission is not required for actions such as reading or borrowing original literary works or photographs from a library collection. See Fair Use Provision (Copyright Act, Section 107).

Under the Fair Use Provision, a reproduction of someone else's copyright-protected work is likely to be considered fair if it is used for one of the following purposes: criticism, comment, news reporting, teaching, scholarship and research. If the reproduction is for one of these purposes, a determination as to whether the reproduction is fair use must be made based upon these four factors:

1. Purpose and character of the use
2. Nature of the copyright – protected work
3. Amount and substantiality of work used
4. Effect of the use on the market or potential market value of the work

To minimize the risk of copyright infringement, Jackson interprets the following as fair use of copyrighted works:

1. Quotation of short passages in a scholarly or technical work for illustration or clarification of the author's observations.
2. Spontaneous one-time use of reproduction of material for classroom use.
3. Use in parody of short portions of the work itself.
4. A summary of an address or article, which may include quotations of short passages.

If the use does not meet the above criteria and the work is protected by copyright, permission from the copyright holder or agent needs to be obtained.

Classroom Handouts fall into two categories; one that requires permission and one that does not. If the handout is spontaneous and a new work that permission could not be obtained in a timely manner, the work may be used without obtaining permission. If the handout is planned in advance, repeated from semester to semester, or involves works that have existed long enough to obtain permission in advance; the work cannot be used without permission.

Copies of a publication that the Library owns may be placed on reserve in the library without obtaining copyright permission. However, the library cannot reproduce additional copies and place them on reserve for students to review, in either paper or electronic format, without obtaining copyright permission.

Photocopying by students is subject to a fair use analysis as well. Photocopying all the assignments from a book recommended for purchase by the professor, making multiple copies of articles or book chapters for distribution to classmates, or copying material from consumable workbooks, all require copyright permission.

Photocopying in the Jackson Library is permissible without obtaining permission from the copyright owner, under the following circumstances:

1. Library user requests one copy of an article from a periodical or short excerpt of any other work.
2. The reproduction must become the property of the library user.
3. The library staff must have no reason to believe that the reproduction will be used for purposes other than private study, scholarship and research.
4. The library must display: The Copyright law of the United States (Title 17, United States Code) governs the making of photocopies or other reproduction of copyright material. Under certain

conditions specified in the law, libraries and archives are authorized to furnish a photocopy or other reproduction. One of these specified conditions is that the photocopy or reproduction is not "used for any purposes other than private study, scholarship, or research." If a user makes a request for, or later uses, a photocopy or reproduction for purposes in excess of "fair use," that user may be liable for copyright infringement.

Up to three reproductions of any unpublished work owned by the library may be made for preservation, security or for deposit for research use in another library or archives, including digital reproductions, of a published work that is lost, stolen, damaged, deteriorating or stored in an obsolete format.

TUITION AND FEES

BACHELOR OF ARTS IN BIBLICAL STUDIES

1. $250 per credit hour
    a. Full time student minimum tuition costs: $3,000.00 (12 hours)
    b. Part time student maximum tuition costs: $2,250.00 (9 hours)
2. A $150.00 Annual fee will be charged to cover the following: Technology fee, Transcript fee (unlimited copies throughout school year, Administrative fees, Parking and Orientation. Fee
3. $100 Graduation Fee

NOTES:

+Members of the AME church are eligible for at $25.00 per credit hour scholarship.
++Former Students of Jackson are eligible for $25.00 per credit hour scholarship.
+++All charges for the current semester are to be paid by the end of the first week of the term.
In the event a student cannot pay his or her balance in full, a payment plan may be arranged with the Business Office. Please see the payment plan parameters below:

MASTER OF DIVINITY

1. $275 per credit hour
    a. Full time student minimum tuition costs: $3,300.00 (12 hours)
    b. Part time student maximum tuition costs: $24.75.00 (9 hours)
2. A $150.00 Annual fee will be charged to cover the following: Technology fee, Transcript fee (unlimited copies throughout school year, Administrative fees, Parking and Orientation. Fee
4. $100 Graduation fee.

NOTES:

+Members of the AME church are eligible for at $25.00 per credit hour scholarship.
++Former Students of Jackson are eligible for $25.00 per credit hour scholarship.
+++All charges for the current semester are to be paid by the end of the first week of the term. In the event a student cannot pay his or her balance in full, a payment plan may be arranged with the Business Office. Please see the payment plan parameters below:

PAYMENT ARRANGEMENTS

Standard Plan – 3 payments per the schedule below:

FALL SEMESTER

1st Payment	50% due upon enrollment
2nd Payment	25% due by 9-31
3rd Payment	25% due by 10-30

SPRING SEMESTER

1st Payment	50% due upon enrollment
2nd Payment	25% due by 2-28
3rd Payment	25% due by 3-31

Payment plans are available for the Fall and Spring semesters only.

FINANCIAL AID

Students with Financial Aid or seeking Financial Aid please see the Financial Aid publication.

Payment plans must be arranged with the Business Office prior to the first day of the semester and written confirmation must be in the student's file. The number of payments may be modified by the CAO or CEO.

The student's account balance must be paid in full before a student may register for the next semester unless waived by the President.

The first payment must be received by the Business Office before the student's payment plan is finalized. A student that defaults on a current payment plan may not be eligible for a future payment plan agreement. Payment plans arranged after the beginning of the semester must be paid in full no later than 90 days from the beginning of the semester unless modified by the President.

REFUND POLICY & SCHEDULE

Tuition and fees paid by students formally withdrawing from the Seminary or dropping individual courses within the specified drop/add period **will not** be credited back to the student's account. Also, refunds are not issued for late fees. If you need more information, please contact the Business Office.

Jackson Theological Seminary reserves the right to make adjustments to any fees as deemed necessary.

SCHOLARSHIPS AND AWARDS

Note: The faculty reserves the right to choose which scholarships and awards are presented in a given year. No student on academic probation is considered eligible to compete for or receive any of the awards based on merit and/or where the recipient is determined by the vote of the faculty.

1. All members in good standing of the African Methodist Episcopal Church will receive a scholarship of $25.00 off their tuition per credit hour. Verification must be a signed letter from the student's pastor, or presiding elder

2. Former students of Jackson Theological Seminary prior to 2010 who can provide necessary documentation (i.e.
   transcript, diploma, syllabi from courses) and are accepted into the institution will receive of $25.00 off their tuition per credit hour.

STUDENT COMPLAINT/GRIEVANCE POLICY

The core values of Jackson Theological Seminary embrace:

1. Excellence
2. Tolerance
3. Servant Leadership
4. Spiritual Formation, Growth and Transformation

These values are demonstrated by a passion for high standards, which include respect, honesty, justice, integrity and accountability. Tolerance is demonstrated through an unreserved acceptance of the concepts of love, justice, forgiveness and a capacity for openness to difference. Further, Jackson believes in a servant leadership that is lived out through being a responsible steward who serves with care, humility and strength of boldness as he/she articulates his/her vision and inspires others. We are committed to an on-going process of spiritual formation, growth and transformation through honest self-reflection and prayer.

It is recognized that disagreements and misunderstandings will occur within the human community. Therefore, this grievance policy is guided by the above values and behaviors and a desire for conflict resolution within a spirit and atmosphere of love and tolerance.

This policy covers all student grievances, except those infractions covered by law, such as sexual harassment and gender and age discrimination, which apply to the whole community. These areas

are covered in a different policy and will require a different process.

STUDENT RULES AND CODE CONDUCT

Students are expected to conduct themselves in a manner supportive of the educational mission of the institution. Integrity, respect for the person and property of others, and a commitment to intellectual and personal growth in a diverse population are values deemed fundamental to membership in this Seminary community.

Jackson Theological Seminary considers the following behavior, or attempts thereof, by a student or student organization, whether acting alone or with any other persons, to violate the Student Rules of Conduct. The student, by enrollment, assumes submission to these Student Rules of Conduct.

1. Physical harm or threat of physical harm or general conduct that threatens the mental health of any person or persons.
2. Physical, verbal, oral, or written harassment that is beyond the bounds of protected free speech.
3. Disorderly conduct, including but not limited to, public intoxication, lewd, indecent or obscene behavior, or intentional disruption of lawful activities of the Seminary.
4. Theft, damage to personal/Seminary property, or unauthorized entry, use or occupation of Seminary facilities.
5. Forgery, alteration, fabrication, or misuse of records, grades, diplomas, Seminary documents, and identification cards.
6. Illegal purchase, use, possession, or distribution of alcohol, drugs, or controlled substances on Seminary property.
7. Non-compliance with directives of Seminary officials on safety and security issues.
8. Possession of firearms, explosive devices, fireworks, dangerous or illegal weapons, or hazardous materials.
9. Interference with or misuse of fire alarms, or other safety and security equipment or programs.
10. Violation of any federal, state, or local law that has a negative impact on the wellbeing of the Seminary or its individual members.
11. Violation of Seminary policies, rules, or regulations that are published in the catalog or any other official Seminary publications or agreements.

Failure to abide by these rules can lead to disciplinary action, up to and including expulsion from the Seminary.

DUE PROCESS

Students have the right to due process before formal disciplinary sanctions are imposed by the Seminary for violations of the Student Rules of Conduct. Students have the right to written notification and the opportunity for a hearing before any change in status is incurred for disciplinary reasons, unless a significant threat to persons or property exists.

If a student has a disagreement with a faculty member, another student, staff member, or a member of the administration, he/she will follow the following process:

Step 1

Complete the first section of the Complaint/Grievance Form (see Agenda) and try to resolve the issue with the individual. If the issue is resolved here, the two parties sign the form that the issue is resolved, and the grievance stops here. If it is not resolved here, the parties will sign (only the aggrieved party needs to sign) that the issue is not resolved and the reasons it is not resolved.

Step 2

The second section of the form must be completed and sent to the Chief Academic Officer. The CAO will meet with the aggrieved parties and attempt to resolve the issue. If the issue is resolved here, both parties and the CAO will sign and date the form and state the resolution. The process stops here. If the issue is not resolved here, the parties will sign and date that the issue is not resolved, and the reason it was not resolved.

Step 3

The third section of the form will be completed by the aggrieved party: A petition to the

Grievance Committee. This petition is addressed in a hearing held by the Grievance Committee. The decision of the Grievance Committee is final. The petition is signed and dated by the chair of the Grievance Committee and a letter sent to the aggrieved party stating the decision and the rationale for the decision. A copy of the letter is attached to the Grievance Form, which is filed in the Grievance File by the chair of the Grievance Committee.

It is recognized that some students may not be satisfied with the decision of the Grievance Committee. In this case, the petition and attached decision of the Grievance Committee can be appealed to the Chief Executive Officer (CEO). The CEO will decide based upon the documentation and write a letter to the aggrieved party informing her/him of the decision. A copy of the letter will be attached to the previous papers and placed in the Grievance File.

If a student has an issue with a member of the Grievance Committee, that person should remove himself/herself from the committee for the hearing and be replaced by another person from his/ her area. A Grievance Form can be obtained in Academic Services.

COMPLIANT AND GRIEVANCE COMMITTEE

A standing student grievance committee consists of the following representatives:

1. Two student representatives
2. One faculty representative
3. One staff representative
4. One administration representative

The committee representatives will be selected by the groups they represent: for example, students will be selected by the student government; the faculty member will be selected by the faculty; the staff representative will be selected by the staff; and the administration representative will be selected by the administration.

The Chief Academic Officer shall appoint all member of the Grievance committee. The faculty, staff and administration representatives on the grievance committee will be selected at the beginning of the academic year and will serve for one year: August 1 through July 31.

The student representatives will be selected during the spring of an academic year and will serve through the fall of the following academic year.